

**HOUSTON SUPER NEIGHBORHOOD ALLIANCE BYLAWS**

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## **ARTICLE I -- NAME**

The name of the organization shall be the "Houston Super Neighborhood Alliance", referred to as the "Alliance".

## **ARTICLE II – STATUTORY AUTHORITY AND PURPOSES**

### **Section 1: Statutory Authority and Purpose**

The Alliance is organized pursuant to Chapter 2-621, *et seq.* (formerly Chapter 33-301, *et seq.*) of the Code of Ordinances, Houston, Texas and the Memorandum of Understanding between the Alliance and the City of Houston, dated March 17, 2003, attached as Exhibit 1. These Bylaws are intended to supplement and clarify the Alliance's existing obligations. The Alliance shall interpret these Bylaws in a manner which does not conflict with the Alliance's legal and contractual obligations and should make reasonably prompt efforts to amend these Bylaws if necessary to comply with updated ordinances, memorandum of understanding, or other legal or contractual obligations.

Pursuant to the March 17, 2003 Super Neighborhood Alliance Memorandum of Understanding with the City of Houston, the Alliance's purpose is to, "serve as an organizational framework for Super Neighborhood Councils to discuss issues of community impact and make decisions that shall present a unified voice to the City" and establish, "an operating strategy for all councils to participate inclusively and with accountability in that framework."

### **Section 2: Additional Purposes and History**

The Alliance was created as a grassroots meeting of super neighborhood leaders before and independently of its recognition by the City of Houston. Should the City cease recognizing the Alliance within its framework, the Alliance may continue to exist as an independent organization.

The Alliance recognizes that the best governments are those that govern with the informed consent of their citizens. As taxpayers, residents, and stakeholders, we strive to keep our leaders aware of our needs and held accountable to those they govern. We exist to remind future leaders of the promise made to us on March 17, 2003—that the City will remain accountable to the neighborhoods that it serves.

### **Section 3: Mission Statement**

On September 17, 2007, the Alliance adopted its Mission Statement: "The Super Neighborhood Alliance, a meaningful partner of the City of Houston, will act as an advisory council to the Mayor focusing on issues of community impact and community outreach. will speak with one voice to the city, and will participate in decisions of local significance made by the city."

### **ARTICLE III -- DEFINITIONS**

The following definitions pertain to terms contained within the Alliance Bylaws and shall automatically be amended if their statutory or contractual definitions change:

***Super Neighborhood*** – As defined by Chapter 2-621, *et seq.* (formerly Chapter 33-301) of the Code of Ordinances, Houston, Texas, a Super Neighborhood shall refer to the grouping of contiguous neighborhoods based on a geographic framework established by the director of Planning and Development and shown on a super neighborhood map maintained in the office of the director of neighborhoods.

***Super Neighborhood Council*** – As defined by Chapter 2-621, *et seq.* (formerly Chapter 33-301) of the Code of Ordinances, Houston, Texas, a Super Neighborhood Council shall refer to the representative group of stakeholders from a super neighborhood that have joined together for the purposes set forth in this article (Chapter 2-621, *et seq.* (formerly Chapter 33-301, *et seq.*)) and have been formally recognized by the mayor.

***Representative*** – As defined by Chapter 2-621, *et seq.* (formerly Chapter 33-301) of the Code of Ordinances, Houston, Texas, a Representative shall refer to a Super Neighborhood Council's president, chair, or other council appointee assigned to serve on the Alliance.

***Member*** – The Houston City Ordinances and March 17, 2003 Memorandum of Understanding interchangeably use the terms "Member" and "Representative". It is understood that each Super Neighborhood (as an entity) is regarded as a "Member" which sends human "Representatives". As noted in Article IV, Section 1 (1), *infra*, each Member has one vote.

***Quorum*** – As defined by the March 17, 2003 Memorandum of Understanding, codified by Chapter 2-621, *et seq.* (formerly Chapter 33-324) of the Code of Ordinances, Houston, Texas, a quorum is defined as "[a] simple majority of the duly designated Alliance members."

***Duly Designated Alliance Members*** – shall refer to Active Super Neighborhoods.

***Active Super Neighborhood*** – shall refer to any Super Neighborhood whose representative(s) have attended an Alliance meeting within the previous three months.

***Inactive Super Neighborhood*** – shall refer to any Super Neighborhood that has affirmatively elected to become inactive or whose representative(s) have not attended an Alliance meeting in one year. The definition of an "Inactive Super Neighborhood" applies only for purposes of establishing a quorum for Alliance business, and a Super Neighborhood's inactive status with the Alliance has no legal effect and does not affect a Super Neighborhood's existence or status under the Houston, Texas Code of Ordinances. An Inactive Super Neighborhood may become active by sending a representative to any meeting, and the Alliance shall welcome Inactive Super Neighborhood representatives and encourage Inactive Super Neighborhoods to become Active Super Neighborhoods.

## ARTICLE IV – MEMBERSHIP, ETHICS, AND INCLUSION

Pursuant to the March 17, 2003 Memorandum of Understanding, the Alliance recognizes the principles established in the sections below.

### **Section 1: Members and Representatives**

- A. Each Super Neighborhood has one vote.** Membership in the Alliance shall be open to all Super Neighborhoods. Each Super Neighborhood Council may send as many representatives as it reasonably chooses who may attend any portion of an Alliance meeting and participate in non-disruptive civil discussion and debate as designated by the Alliance Chair. However, only one Representative from each Super Neighborhood may vote on matters before the Alliance. Super Neighborhoods may substitute representatives as they choose. Any representative may orally request a roll-call vote to assure that each Super Neighborhood casts only one vote.
- B. Representatives may not attend without authority.** Representatives may not attend an Alliance meeting without the approval of their Super Neighborhood President, Chair, Council or designee. However, anyone who does not disrupt the meeting may attend as a member of the public unless the Alliance goes into executive or closed session.
- C. No membership dues or fees.** The Alliance shall impose no membership dues or fees for participation.

### **Section 2: Ethical Obligations of Representatives**

- A. Each Representative must adhere to his or her Super Neighborhood bylaws and consensus.** Each Representative must adhere to the by-laws and decisions of the Super Neighborhood that he or she represents. He or she is expected to advise his or her Super Neighborhood Council as to the general issues before or expected to be before the Alliance and make a good faith effort to secure the consensus of his or her Super Neighborhood Council and represent that consensus to the Alliance. If he or she is unable to secure a consensus prior to an Alliance meeting, he or she should make a good-faith effort to represent the position that his or her Super Neighborhood Council would likely have taken on a given issue or abstain from voting.
- B. Compensation and conflicts of interest.** Pursuant to Chapter 2-621, *et seq.* (formerly Chapter 33-325) of the Code of Ordinances, Houston, Texas, “members of the alliance shall serve without compensation” and “[e]ach member of the alliance shall abstain from voting upon matters in which there is or may be a conflict of interest, shall not participate in any activity of a super neighborhood

council or the alliance in which there is or may be a conflict of interest, and shall not participate in any city contract that relates to the duties of the alliance.”

- C. Obligation to respect Alliance protocol.** Each Representative must show proper courtesy, decorum and civility at Alliance meetings and respect the diversity of opinions among Alliance members, representatives, and guests. Each Representative shall keep discussions and agenda proposals relevant, timely, and as brief as possible and respect the time and objectives of all members. No representative shall speak on behalf of the Alliance without authority of the Chair or a designee, and the Chair or designee may not represent that the Alliance has taken an official position on a significant and controversial matter of public policy issue unless the procedures in Article V have been followed.

### **Section 3: Inclusion**

Pursuant to the March 17, 2003 Memorandum of Understanding, the Alliance welcomes all eligible members and representatives regardless of religious beliefs, ethnicity, race, color, age, national origin, physical challenges, disability, gender, and sexual orientation.

### **ARTICLE V – OFFICIAL ALLIANCE POSITIONS ON SIGNIFICANT MATTERS OF PUBLIC POLICY**

Pursuant to the March 17, 2003 Memorandum of Understanding, “[t]he Alliance shall be a non-partisan, non-profit organization whose sole purpose shall be to further the institutionalization of the Super Neighborhood Initiative into City government.”

The Alliance shall not take an official position on any significant and controversial matter of public policy without a vote or consensus of voting members at a scheduled meeting after the opportunity for reasonable and civil discussion and debate. The Chair or a designee may present the Alliance’s position to the City and community through any practical and customary means, including but not limited to public speeches, social media, and letters and emails to the Mayor, the Director of Neighborhoods, the Director of Planning and Development, the City Council, or members of the press or public.

The Alliance shall strive to provide input to the City based on the greatest consensus possible. If more than half but less than two-thirds of the voting members at a scheduled meeting support a particular significant and controversial public policy position, the Chair or a designee should consider indicating in all written communications the degree of support for the position or that the Alliance’s position is not unanimous. If two-thirds or more of the voting members at a scheduled meeting support a particular public policy position, the Chair or a designee need not qualify the degree of support for the position and may represent that position as the Alliance’s consensus and official position.

Notwithstanding these provisions, the Chair or a designee may make public statements or respond to routine requests, submit annual reports, Super Neighborhood Action Plans (SNAP),

infrastructure requests, and similar matters without qualifying the degree of support received and based on a simple majority vote.

## **ARTICLE VI – OFFICERS AND ELECTIONS**

### **Section 1: Duties of Officers**

#### **A. Officer duties established by the March 17, 2003 Memorandum of Understanding.**

Pursuant to the March 17, 2003 Memorandum of Understanding:

“Officers shall be elected at a meeting for which written notice shall be duly given to all eligible members. Positions to be filled shall include the chair, vice-chair, secretary, and treasurer.

The chair shall preside over all regular meetings and executive sessions. The chair shall have the authority to conduct meetings and maintain order. The chair shall appoint all committee chairs as necessary.

The vice-chair shall preside in the absence of the chair. This officer shall assist the chair to perform various duties and serve on committees as assigned by the chair.

The secretary shall keep an accurate record of proceedings of all regular meetings, act as custodian of current records, attend to correspondence, and file and maintain up-to-date membership lists and attendance records.

The treasurer shall keep an up-to-date record of all financial transactions, receive all money, and deposit funds in the bank. This officer shall disburse money as authorized by the Alliance. The treasurer shall present a report of finances at each regular meeting of the Alliance. Any check disbursed shall contain the signatures of two of the following: chair, or vice-chair, and the treasurer.”

#### **B. Additional officer duties.**

The following standards and practices for officers shall be adopted:

1. **Additional duties of the Secretary.** The Secretary shall maintain a list of Active Super Neighborhoods for purposes of establishing a quorum and shall also serve as custodian of Alliance historical records. Whenever practical, the Secretary, Chair, or a designee shall maintain Alliance files in both print and electronic format, publish public documents in an online forum, and request that the City maintain an additional archive into which copies are filed.

2. **Clarification of the Treasurer's duties.** The Alliance may elect not to raise or spend funds. Except upon request of a member, the Treasurer is not obligated to present financial reports if the Alliance has not raised or spent funds since the previous meeting. If the Alliance has no funds and does not anticipate having funds for at least one year, the position of Treasurer may remain vacant or subsumed into the Chair's responsibilities.

## **Section 2: Officer terms and elections**

### **A. Election procedures established by the March 17, 2003 Memorandum of Understanding.**

Pursuant to the March 17, 2003 Memorandum of Understanding:

“. . . the chair and vice chair shall be elected to one-year terms at the regular January meeting by quorum of the members of the Alliance. The secretary and treasurer shall be elected to two-year terms. Other than the initial term, officers shall be installed at the subsequent February meeting of each year.”

The March 17, 2003 Memorandum of Understanding provides that officers “shall be elected by a simple majority quorum of the Alliance” and may not serve more than two consecutive terms. Vacancies in an office shall be filled by a special election and such officers shall hold office until the next regular installation of officers.

The March 17, 2003 Memorandum of Understanding provides that an officer who fails to meet the obligations and responsibilities of his or her office may be removed by a two-thirds majority vote of the Alliance

**B. Definition of Quorum.** For election purposes, a “quorum of the members of the Alliance” as provided in the Memorandum of Understanding contemplates a quorum of “duly designated alliance members” as defined in Article III. Thus, half of the Active Super Neighborhoods must be present to hold an election.

### **C. Additional election procedures.**

The following election practices and procedures shall be adopted:

1. **Notice of elections.** The Chair, Secretary, or other designated officer or appointee shall send written notice to the last-known physical or email address of at least one representative of each Active Super Neighborhood 30 days prior to any meeting in which elections are scheduled. This notice shall invite members to submit nominations at or prior to the meeting and offer members the opportunity to receive a copy of these Bylaws. If a member requests a copy, it should be promptly provided.



2. **Contesting notice of elections.** Any Active Super Neighborhood wishing to object to the lack of notice or deficient notice must do so at the meeting during which the election is held. If a majority finds the notice to have been insufficient, the election and installation shall be rescheduled to the following month's regular meeting and officers immediately installed.

## ARTICLE VII – COMMITTEES

The March 17, 2003 Memorandum of Understanding provides that, “[c]ommittees shall be established by the Chair, as need arises. The committee chairpersons shall appoint committee members.”

## ARTICLE VIII – MEETINGS

### **Section 1: Meeting dates and standards required by the March 17, 2003 Memorandum of Understanding**

The March 17, 2003 Memorandum of Understanding provides that:

“A regular meeting of the Alliance shall be held every third Monday of each month at a time and place to be designated by the Alliance. In the event that a regular meeting falls on a legal holiday, the time and date of the general meeting shall be set by the chair at the preceding regular meeting with the consent of the Alliance.”

### **Section 2: Meeting notice requirements and invitation to submit agenda items**

The Chair, Secretary, or other designated officer or appointee shall send written notice to the last-known physical or email address of at least one representative of each Active Super Neighborhood five days prior to any general meeting. This notice shall specify the time, place, and—if known—agenda of the meeting. This written notice should invite members to submit items for the meeting agenda which shall be promptly forwarded to the Chair or a designee and placed on the agenda. No item is required to be placed on the agenda if it is not received at least seven days prior to the meeting. At the Chair's discretion, a member may be limited to three agenda items per meeting, including any priority items scheduled pursuant to Section III (B).

### **Section 3: Meeting procedures and order**

- A. **Robert's Rules of Order.** As provided by the March 17, 2003 Memorandum of Understanding:

“Robert's Rules of Order' shall be the guide for procedure on all points of order not covered herein. Operating procedures may be amended from time to time on an as-needed basis by written resolution and presented at a regular meeting, to be read and

approved by a two-thirds majority vote at two consecutive meetings at which a quorum is present at each meeting.”

- B. Scheduling meeting agenda items.** The Chair or designee shall allow reasonable and courteous discussion of the items on the agenda and shall endeavor to allocate time so that each item is discussed. Any items which are not discussed should be placed on the agenda for priority consideration at the following meeting.
- C. Chair may impose time limits when required.** The Chair may impose reasonable time limits on the discussion of each agenda item to assure the orderly flow of business. However, the Chair must allow one representative of each member who wishes to speak on an item at least three minutes to do so. The Chair may allow additional time or may allow guests and other non-representatives the opportunity to speak, so long as proponents and opponents of an item are not disproportionately treated. After a representative from each member who wishes to speak on the item has had at least one three-minute opportunity to do so, the Chair or designee may entertain a motion to table, vote, or otherwise dispose of the agenda item.
- D. Quorum.** The Alliance may not consider any business without a quorum present as defined in Article III. Thus, at least half of the Active Super Neighborhoods must be present or waive attendance for an official general meeting to take place.

#### **ARTICLE IX – RATIFICATION**

If any procedure established in these Bylaws is violated, an aggrieved member may object within 30 days and request that the defect be cured. If no objection is made within 30 days, the action is regarded as ratified. However, any violation of the Alliance’s statutory or contractual obligations should be cured as soon as practical.

#### **ARTICLE X – AMENDMENT OF BYLAWS**

These Bylaws may be amended from time to time as needed. A Representative (including an officer) who wishes to propose an amendment shall provide the Chair or a designee an electronic copy of the proposed amendment 30 days prior to the meeting during which the amendment is to be considered. The submission may include a separate cover letter providing concise reasons for the proposed amendment. No proposed amendment should conflict with the Alliance’s legal or contractual obligations.

The Chair, Secretary, or other designated officer or appointee shall send a copy of the proposed amendment and any attached reasons to the last-known physical or email address of at least one representative of each Active Super Neighborhood 20 days prior to the scheduled meeting in which the proposed amendment is to be discussed.

The proposed amendment is passed if read and approved by a two-thirds vote at two consecutive meetings at which a quorum is present. If passed, the Secretary shall maintain the new Bylaws as well as historic records of the old Bylaws as part of the Super Neighborhood Alliance Institutional History.

The Alliance's institutional history is attached as Exhibit 3 and, notwithstanding any provision to the contrary, the Chair, Secretary, or other designated person may supplement or amend this history with approval of a simple majority of the members at any regular meeting.

**HOUSTON SUPER NEIGHBORHOOD ALLIANCE BYLAWS**

**EXHIBIT 1 – SUPER NEIGHBORHOOD ALLIANCE**

**MEMORANDUM OF UNDERSTANDING**

**MARCH 17, 2003**

# **SUPER NEIGHBORHOOD ALLIANCE**

## **Memorandum of Understanding**

### **March 17, 2003**

#### **Statement of Purpose**

The primary focus of this memorandum of understanding shall be to further the implementation of the goals and objectives of the Super Neighborhood Initiative as expressed by the Mayor of the City of Houston. It shall be the intention of this memorandum of understanding (MOU) to set out the structure of an alliance amongst the super neighborhood councils recognized by the Mayor. The MOU shall identify the roles and responsibilities of participating councils who shall work collectively to advance the institutionalization of the Super Neighborhood Initiative as a meaningful partner of the government of the City of Houston ("the City"). Two objectives essential to institutionalization shall be addressed: (1) an organizational framework for super neighborhood councils to discuss issues of community impact and make decisions that shall present a unified voice to the City; and (2) an operating strategy for all councils to participate inclusively and with accountability in that framework.

#### **Background of Super Neighborhood Initiative**

The Mayor of Houston launched the Super Neighborhood Program on June 7, 1999 as a means to welcome the input offered by community-based organizations throughout the city. The program was key to the Mayor's concept of Neighborhood-Oriented Government that, at its core, provided for community participation in decisions of local significance made by the City. The program was intended as an additional venue for access to city government, working alongside the formal, elected representation of the Mayor, City Council, and Controller, as well as the public outreach conducted by City departments. It was specifically designed to organize and process the many proposals of the stakeholder groups operating in similar local areas. Propelled by community-driven efforts, the program, now referred to as the Super Neighborhood Initiative, counts thirty-six councils representing 43 super neighborhoods as participants.

In February 2002, leaders of super neighborhood councils began informally meeting on a monthly basis to share ideas for community projects, ways to improve the initiative, and constructive feedback to the City to institutionalize super neighborhoods. As the forum grew with additional councils recognized and joining, the group which calls itself the Super Neighborhood Alliance ("the Alliance") appealed to the Mayor to support the emerging council of super neighborhood councils. At the November 2002 meeting of the Alliance, the Mayor agreed to:

- Introduce a proclamation acknowledging the Alliance as an Advisory Board that advises the Mayor on matters of community impact,
- Conduct citywide outreach about the Super Neighborhood Initiative, and
- Introduce a resolution for City Council approval that reflects a commitment for the City to consider super neighborhood action plans (SNAPs) proposed by the councils to make annual budget decisions.

#### **Organizational Framework of the Alliance**

The umbrella organization that shall function as an Advisory Board shall be formally called the Super Neighborhood Alliance ("the Alliance"). The Alliance shall be founded on the following guiding principles:

- The Alliance shall be a non-partisan, non-profit organization whose sole purpose shall be to

further the institutionalization of the Super Neighborhood Initiative into City government.

- The Alliance shall welcome all eligible members regardless of religious beliefs, ethnicity and race, color, age, national origin, physical challenges, gender, and sexual orientation.
- Membership in the Alliance shall be open to all presidents, chairs or co-chairs of super neighborhood councils recognized by the Mayor, with one seat for each super neighborhood council represented.
- In recognition of scheduling conflicts, an alternate designated by each individual council may substitute for that council's representative on the Alliance.
- The Alliance shall impose no membership dues or fees for participation.
- Input to the City shall be based on membership consensus, as unified decisions of the Alliance.
- Decisions of the Alliance shall be made at its regular meetings promulgated in the "Meetings" section of this *MOU*, the notice of which shall be provided at least one week in advance of convening any meeting.
- The Alliance shall expect each member to adhere to the by-laws and decisions of the super neighborhood council he or she represents.
- The Alliance shall abide by the operating procedures for member participation as set forth in this *MOU*.
- The Alliance shall be open to public review and accountability.

### **Strategy for Participation**

For the purpose of coordinating regular meetings, emergency sessions, information exchanges, and other administrative needs of the Alliance, members shall agree to the following operating procedures:

**Officers.** Officers shall be elected at a meeting for which written notice shall be duly given to all eligible members. Positions to be filled shall include the chair, vice-chair, secretary, and treasurer.

The chair shall preside over all regular meetings and executive sessions. The chair shall have the authority to conduct meetings and maintain order. The chair shall appoint all committee chairs as necessary.

The vice-chair shall preside in the absence of the chair. This office shall assist the chair to perform various duties and serve on committees as assigned by the chair.

The secretary shall keep an accurate record of proceedings of all regular meetings, act as custodian of current records, attend to correspondence, and file and maintain up-to-date membership lists and attendance records.

The treasurer shall keep an up-to-date record of all financial transactions, receive all money, and deposit funds in the bank. This officer shall disburse money as authorized by the Alliance. The treasurer shall present a report of finances at each regular meeting of the Alliance. Any check disbursed shall contain the signatures of two of the following: chair, or vice-chair, and the treasurer.

**Terms.** The initial chair and vice-chair, secretary and treasurer shall be elected and serve for the balance of 2003 and through 2004, and thereafter, the chair and vice chair shall be elected to one-year terms at the regular January meeting by quorum of the members of the Alliance. The secretary and treasurer shall be elected to two-year terms. Other than the initial term, officers shall be installed at the subsequent February meeting of each year. The initial term shall commence with a special election called at the first regular meeting of the Alliance following the signing of this *MOU*.

All officers shall be elected by a simple majority quorum of the Alliance. No officer shall serve more than two (2) consecutive terms.

A vacancy in an office shall be filled by a special election. Officers elected to fill vacancies shall assume office at the first regular meeting following the special election and shall hold office until the next regular installation of officers.

Any officer who fails to meet the obligations and responsibilities of his or her office may be removed from office by a two-thirds majority vote of the Alliance. Any officer who does not meet the continuing eligibility requirements for membership in the Alliance shall relinquish his or her occupation of the office to the Chair who shall arrange to fill the vacancy.

**Committees.** Committees shall be established by the Chair, as need arises. The committee chairpersons shall appoint committee members.

**Meetings.** A regular meeting of the Alliance shall be held every third Monday of each month at a time and place to be designated by the Alliance. In the event that a regular meeting falls on a legal holiday, the time and date of the general meeting shall be set by the chair at the preceding regular meeting with the consent of the Alliance.

**Voting.** In recognition of joint councils that may participate, one (1) vote shall be assigned for each super neighborhood represented by a member. The Chair shall cast one (1) additional vote in the event of a tie vote. A simple majority of the duly designated Alliance members shall constitute a quorum for the transaction of business at any regular meeting.

**Other.** "Robert's Rules of Order" shall be the guide for procedure on all points of order not covered herein. Operating procedures may be amended from time to time on an as-needed basis by written resolution and presented at a regular meeting, to be read and approved by a two-thirds majority vote at two consecutive meetings at which a quorum is present at each meeting.

We verify that we are eligible for membership in the Super Neighborhood Alliance and, by signing, agree to participate in the Alliance as stipulated in this MOU. We further acknowledge our willingness to include, in the form of signatory attachments, the participation of the leaders of super neighborhood councils that were, or will be, recognized by the Mayor, but have yet to join the Alliance on this date of signing, *March 17, 2003*.

**Super Neighborhood(s) (name & number)      Position      Name of Council Leader**

Greater Inwood (5) \_\_\_\_\_

\_\_\_\_\_  
Signature

Acres Homes (6) Michael Thibodeaux President

Michael Thibodeaux

\_\_\_\_\_  
Signature

Spring Branch West (10) President, Ronald L Height

R.L. Height

\_\_\_\_\_  
Signature

Independent Heights (13) PRESIDENT 13# FRANK BARNETT  
Frank Barnett Signature

Greater Heights (15) CHAIR #15 ANTHONY ERCOLANI  
[Signature] Signature

Washington Avenue/Memorial (22) Chair Bessie Stratton  
Bessie Stratton Signature

Greenway/Upper Kirby & Afton Oaks/River Oaks Area (23/87) \_\_\_\_\_  
Signature

Nearatown/Montrose (24) President, Riju Adwaney  
Riju Adwaney Signature

Alief (25) \_\_\_\_\_  
Signature

Gulfton (27) President Larry Rodriguez  
Larry Rodriguez Signature

University Place (28) EXECUTIVE DIRECTOR, KATHRYN C. Easterly  
Kathie Easterly Signature

Greater Fondren Southwest (36) PRESIDENT - Eural E. Johnson  
Eural E. Johnson Signature



Central Southwest & Fondren Gardens (40/39) PRESIDENT - RONALD SINIVETTE

Ronald Sinivette

Signature

Fort Bend Houston (41) President - Jana Gaston-Coschman

J. Coschman

Signature

IAH/Airport Area (42) President - Deidre C. Taylor

Deidre C Taylor

Signature

Kingwood Area (43) Vice President Dee M. Price

D M Price

Signature

Northside/Northline (45) PRESIDENT Paula G. Parshall

Paula G Parshall

Signature

Eastex/Jensen (46)

Signature

E. Little York/Homestead (47) President Jacqueline Mayhew

Jacqueline Mayhew

Signature

Trinity/Houston Gardens (48)

Signature

East Houston/Settegast (49/50) President

Jayce Willis

Signature

Northside Village (51) President - ED REYES

Ed Reyes Signature

Kashmere Area (52) \_\_\_\_\_  
Signature

Greater Fifth Ward (55) Chair, ALVIN D. BYND

Alvin D. Bynd Signature

Denver Harbor/Port Houston (56) President Susan Escareño

Susan Escareño Signature

Pleasantville Area (57) PRESIDENT, JANNETTA JOHNS

Jannetta Johns Signature

Eastwood/Lawndale - Lawndale/Wayside (64/88) \_\_\_\_\_  
Signature

Harrisburg/Manchester-Magnolia Park (65/82) President - Dixie Pickens

Dixie Pickens Signature

Greater Third Ward (87) \_\_\_\_\_  
Signature

Simmusode & S. Acres/Crestmont (71/76) PRESIDENT, L.E. Chamberlin

L.E. Chamberlin Signature

South Park (72) Snap Chairperson-Olevia Randle

Olevia Randle Signature

Golfcrest/Belfort/Reveille (73) President Joyce Owens

Joyce Owens

Signature

Minnitex (77)

Signature

Ellington/South Belt (80) Dick Dickenson, President

Dick Dickenson

Signature

Spring Branch Central (85) PRESIDENT CATHERINE BARCHFIELD

Catherine Barchfield

Signature

Spring Branch East (86) PRESIDENT JIM BIRNEY

Jim Birney

Signature

Signature

Signature

Signature

Signature

Signature


**HOUSTON SUPER NEIGHBORHOOD ALLIANCE BYLAWS**

**EXHIBIT 2 – SIGNATORIES**

**I, David Robinson, as Chair of the Super Neighborhood Alliance, certify that these Bylaws were presented at two consecutive, regular meetings during which there was a quorum of Active Super Neighborhoods and that two-thirds of the voting members approved these Bylaws.**

**RESULTS FROM MEETING HELD MAY 21, 2012.**

**The Bylaws were presented and reviewed at the May 21, 2012 meeting. The Secretary has noted that a motion was made to accept the Bylaws by Elaine Gaskamp and seconded by Marcie Williams. The motion was unanimously approved by Super Neighborhood Alliance membership in attendance.**

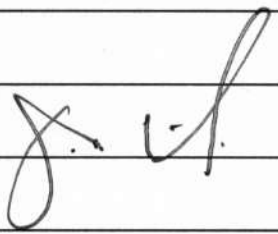
  
\_\_\_\_\_  
**David Robinson, Chair**  
**Super Neighborhood Alliance**

**RESULTS FROM MEETING HELD JUNE 18, 2012**

**We, the undersigned, verify that we are eligible for membership in the Super Neighborhood Alliance and approve these initial Bylaws during the regular Alliance meeting held on June 18, 2012.**

Number	Name	Representative Printed Name	Representative Signature
1	Willowbrook		
2	Greater Greenspoint		
3	Carverdale		
4	Fairbanks / Northwest Crossing		
5	Greater Inwood		
6	Acres Home		
8	Westbranch		
9	Addicks Park Ten		
10	Spring Branch West	Ed Braune	Edward M. Braune
11	Langwood		
12	Central Northwest (formerly Near Northwest)		
13	Independence Heights		
14	Lazybrook/Timbergrove		
15	Greater Heights	Mary Abshier	Mary Abshier
16	Memorial		
17	Eldridge / West Oaks		
18	Briar Forest		Daniell
19	Westchase		
20	Mid-West (formerly Woodlake/Briarmeadow)	CAROLYN BOOZER	CABoozer
21	Greater Uptown		

- 22 Washington Avenue Coalition /Memorial Park  
Jane Cahill west Jane Cahill West
- 23 Afton Oaks / River Oaks \_\_\_\_\_  
(SN23 and SN87 joint council)
- 24 Neartown / Montrose DAVID W ROBINSON D W Robin
- 25 Alief \_\_\_\_\_
- 26 Sharpstown \_\_\_\_\_
- 27 Gulfton \_\_\_\_\_
- 28 University Place Evelyn L. Krudy Evelyn L. Krudy
- 29 Westwood \_\_\_\_\_
- 30 Braeburn \_\_\_\_\_
- 31 Meyerland \_\_\_\_\_
- 32 Braeswood Place \_\_\_\_\_
- 33 Medical Center \_\_\_\_\_
- 34 Astrodome Area \_\_\_\_\_
- 35 South Main \_\_\_\_\_
- 36 Brays Oaks Marcy Williams Marcy Williams  
(formerly Greater Fondren S.W.)
- 37 Westbury Cindy Peden Chapman Cindy Peden Chapman
- 38 Willow Meadows / Willowbend \_\_\_\_\_
- 39 Fondren Gardens \_\_\_\_\_  
(SN39 and SN40 joint council)
- 40 Central Southwest \_\_\_\_\_  
(SN39 and SN40 joint council)
- 41 Fort Bend / Houston \_\_\_\_\_
- 42 IAH Airport \_\_\_\_\_

- 43      **Kingwood**      \_\_\_\_\_
- 44      **Lake Houston**      \_\_\_\_\_
- 45      **Northside / Northline**      Carol Kueber      Cecil Kistner
- 46      **Eastex - Jensen**      \_\_\_\_\_
- 47      **East Little York / Homestead**      Ivory Mayhorn & Mary Mayhorn
- 48      **Trinity/Houston Gardens**      \_\_\_\_\_
- 49      **East Houston**      \_\_\_\_\_  
(SN49 and SN50 joint council)
- 50      **Settegast**      \_\_\_\_\_  
(SN49 and SN50 joint council)
- 51      **Northside Village**      \_\_\_\_\_
- 52      **Kashmere Gardens**      \_\_\_\_\_
- 53      **El Dorado / Oates Prairie**      \_\_\_\_\_
- 54      **Hunterwood**      \_\_\_\_\_
- 55      **Greater Fifth Ward**      \_\_\_\_\_
- 56      **Denver Harbor / Port Houston**      \_\_\_\_\_
- 57      **Pleasantville**      \_\_\_\_\_
- 58      **Northshore**      \_\_\_\_\_
- 59      **Clinton Park / Tri-Community**      \_\_\_\_\_
- 60      **Fourth Ward**      \_\_\_\_\_
- 61      **Downtown**      JAMES HINKINS      
- 62      **Midtown**      \_\_\_\_\_
- 63      **Second Ward**      GLORIA MORENO      Gloria Moreno
- 64      **Greater Eastwood**      Steven E. Porter      Steven E. Porter

(SN64 and SN88 joint council)

- 65 Harrisburg / Manchester \_\_\_\_\_  
(SN65 and SN82 joint council)
- 66 Museum Park (formerly Binz) \_\_\_\_\_
- 67 Greater Third Ward \_\_\_\_\_
- 68 Greater OST / South Union \_\_\_\_\_
- 69 Gulfgate Riverview / Pine Valley \_\_\_\_\_
- 70 Pecan Park \_\_\_\_\_
- 71 Sunnyside \_\_\_\_\_  
(SN71 and SN76 joint council)
- 72 South Park \_\_\_\_\_
- 73 Golfcrest / Belfort / Reveille \_\_\_\_\_
- 74 Park Place \_\_\_\_\_
- 75 Meadowbrook / Allendale \_\_\_\_\_
- 76 South Acres / Crestmont Park \_\_\_\_\_  
(SN71 and SN76 joint council)
- 77 Minnetex \_\_\_\_\_
- 78 Greater Hobby \_\_\_\_\_
- 79 Edgebrook \_\_\_\_\_
- 80 South Belt / Ellington \_\_\_\_\_
- 81 Clear Lake \_\_\_\_\_
- 82 Magnolia Park photo \_\_\_\_\_  
(SN65 and SN82 joint council)
- 83 Macgregor \_\_\_\_\_  
*Tomaro Bell* *Donard Bell*
- 84 Spring Branch North \_\_\_\_\_



- 85 Spring Branch Central \_\_\_\_\_
- 86 Spring Branch East Shirley Gonzales Shirley Gonzales
- 87 Greenway / Upper Kirby \_\_\_\_\_  
(SN23 and SN87 joint council)
- 88 Lawndale / Wayside Steven E. Parker Steven E. Parker  
(SN64 and SN88 joint council)

## HOUSTON SUPER NEIGHBORHOOD ALLIANCE BYLAWS

### EXHIBIT 3—Super Neighborhood Alliance Institutional History

The City of Houston established the Super Neighborhood Program on June 7, 1999 as a means to allow citizen input in decisions of local significance made by the City. The Program was designed to organize and process the proposals of stakeholder groups operating in local areas. Leaders of Super Neighborhood Councils began informally meeting on a monthly basis to share ideas for community projects and improve the Super Neighborhood Program. These meetings resulted in the Alliance becoming a formal organization. In February, 2002, the Mayor of Houston agreed to:

1. Introduce a proclamation acknowledging the Alliance as an Advisory Board that advises the Mayor on matters of community impact;
2. Conduct citywide outreach about the Super Neighborhood initiative; and
3. Introduce a resolution for City Council approval that reflects a commitment for the City to consider Super Neighborhood Action Plans (SNAPs) proposed by the councils to make annual budget decisions.

On March 17, 2003, the Alliance entered into a Memorandum of Understanding with the City of Houston, attached as Exhibit 1.

On November 5, 2003, the Houston City Council approved Chapter 33-301, *et seq.* of the Code of Ordinances, Houston, Texas to create the “super neighborhood initiative” as a recognized program within the Houston Department of Planning and Development and to delegate to the Houston Department of Planning and Development the authority to create and adjust the boundaries of Super Neighborhood Councils and to recognize the Alliance.

On September 17, 2007, the Alliance created its mission statement: “The Super Neighborhood Alliance, a meaningful partner of the City of Houston, will act as an advisory council to the Mayor focusing on issues on community impact and community outreach. will speak with one voice to the city, and will participate in decision of local significance made by the city.”

On August 8, 2011, the Houston City Council passed Chapter 2-621, *et seq.* and moved and renumbered Chapter 33-301, *et seq.* to Chapter 2 of the Code of Ordinances, Houston, Texas, Chapter 2-621 created the Department of Neighborhoods. Pursuant to Chapter 2-624 (8), the Department of Neighborhoods oversees the Alliance. However, pursuant to former Chapter 33-303, the Department of Planning and Development retains responsibility to create and adjust the boundaries of Super Neighborhood Councils.