## ACRES HOME SUPER NEIGHBORHOOOD BY-LAWS

#### ARTICLE I: NAME

The name of the organization shall be Acres Home Super Neighborhood Council.

#### ARTICLE II: BOUNDARIES

The Acres Home Super Neighborhood Council is bounded on the west of North Shepherd Drive and Veterans Memorial Boulevard, north of Pinemont Drive, east of Oak Bayou and Lincoln City, and south of West Mount Houston Road (see attached map).

### ARTICLE III: PURPOSE

The purpose of the organization shall be to maintain the residential character of the community and to promote economic development which will promote civic and social welfare in the area as defined in Article II. And shall serve as an umbrella comprise of existing civic clubs, community development corporation (CDCs), churches and businesses, education institutions, and service organizations as well as others to be formed at subsequent dates.

# ARTICLE IV: MEMBERSHIP

Membership in this organization shall be open to all individuals who reside within the boundaries described in Article II. Participation in the Acres Home Super Neighborhood Council shall in no way be limited by the imposition of membership fees. Acres Home Super Neighborhood Council prohibits the exclusion of any individual or organization based on race, creed, color, religion, gender, sexual orientation or national origin from participating in super neighborhood council activities of serving as council member. Stakeholder, as defined in the City of Houston Super Neighborhood Map.

#### ARTICLE V: OFFICERS

The officers of this organization shall be president, vice president, secretary, assistant secretary, and treasurer.

Section 1. The president shall preside over all general meetings and any executive committee meetings. The president shall have authority to appoint committee members. The president shall have authority to appoint committee chairs.

Section 2. The vice president shall preside at all meetings in the absence of the president. This officer shall assist the president and shall perform various duties and serve on committees as assigned by the president.

- **Section 3.** The secretary shall record the official minutes of the council meetings, attend to correspondence and maintain an up to date membership list and attendance records.
- **Section 4.** The assistant secretary shall review and attend to all incoming and outgoing correspondence of the Council. The assistant secretary assumes the duties of secretary in his or her absence.
- **Section 5.** The treasurer shall keep accurate records of receipts and disbursements. And shall receive all money and deposit funds in the bank. This officer shall disburse money as authorized by the membership, and shall make financial reports at the general meetings.

#### ARTICLE VI: ELECTIONS OF OFFICERS

- Section 1. Officers shall be elected every two years and shall serve two (2) successive terms. Officers can be re-elected after waiting one term.
- Section 2. All officers shall be elected by a quorum of the organization's membership.
- Section 3. A vacancy in an office shall be filled by special election. Officers elected to fill vacancies shall assume office at the first general meeting following the special elections and shall hold office until the next regular installation.
- Section 4. Any officers who fail to meet the obligation and responsibilities of his office may be removed from office by a majority vote of the council.

### ARTICLE VII: EXECUTIVE COMMITTEE

**Section 1.** The executive committee of the Acres Home Super Neighborhood Council shall be comprised of the presidents of all civic clubs as outlined in Article II. The executive committee shall meet quarterly.

The executive committee of the Acres Homes Super Neighborhood Council shall be comprised of CDCs, businesses, churches, educational institutions, and service organizations as outlined in Article II. This committee shall meet quarterly. The number of executive committee members shall be 29.

- Section 2. Super neighborhood-at-large residents may participate via meetings open to the public and will be notified of decisions through their participating organizations, respective monthly civic associations meetings/newsletters and may be published in various newspapers available to the communities.
- Section 3. The Acres Home Super Neighborhood Council activity shall be conducted in open meetings where all residents may observe discussions and participate. An individual wishing to speak to the SNC shall sign a "speakers List" at the beginning of the meeting and shall be allowed three (3) minutes to speak.

## ARTICLE VIII: MEETINGS

The general meetings of the Acres Home Super Neighborhood Council shall meet quarterly at a time designated place scheduled by the executive committees. A quorum is established by 13 members being present, of which eight (8) shall be represented by civic associations and five (5) by other stakeholders.

# ARTICLE IX: SPECIAL COMMITTEES

Other committees shall be established as the need.

#### ARTICLE IX: PROCEDURES

'Robert's Rules of Order" shall be the guide for procedure in all points of order not covered by the by-laws.

## ARTICLE X: AMENDMENT OF BY-LAWS

Section 8.1. These By-Laws may be amended as needed in writing as needed. Amendments must be presented at a meeting of the council, read and approved by a two-thirds (2/3) majority vote at two (2) consecutive meetings at which a quorum is present.

Adopted by the Membership

At Houston, Texas

President

Michael Thibodeaux

Andrea Cooksey

Secretary