



GREATER EASTWOOD/LAWNDALE/WAYSIDE SUPER NEIGHBORHOOD COUNCIL BY-LAWS

February 11, 2014

Article I— Name

The name of the Super Neighborhood 64 & 88 Council shall be the Greater Eastwood, Lawndale, and Wayside Super Neighborhood Council (hereinafter, “Council”).

Article II—Boundaries

The Greater Eastwood/Lawndale/Wayside Super Neighborhood is generally bounded by Capitol Street and the MKT Railroad to the north, Griggs Road to the east, the Gulf Freeway to the south, and the RB & I Railroad to the west.

Article II Purpose

Section 3.1 - The Greater Eastwood/Lawndale/Wayside Super Neighborhood Council is organized exclusively for one or more of the purposes specified in Section 501c(4) of the Internal Revenue Code, or corresponding section of any future federal tax code, and an application maybe filed with the Internal Revenue Service for the 501c(3) or 501c(4) non-profit status, if and when so determined by the Super Neighborhood Council.

Section 3.2 - The purposes for which this Super Neighborhood Council is organized shall be to promote the civic betterment and social welfare and well-being of those certain residents, business and property owners within the boundaries of the Greater Eastwood/Lawndale/Wayside area, to promote and engage in the activities for their use and benefit. These organizations within the Greater Eastwood/Lawndale/Wayside area being situated in Houston, Harris County, Texas, and being that area identified in Article II (Boundaries).

The general purpose and power of the corporation are to have and exercise all rights and powers conferred on non-profit corporations under the Texas Non-Profit Corporation Act and other laws of Texas, of those powers which may hereinafter be conferred, and (i) to seek a consensus and provide citizens with opportunities to advise the City Council on issues important to each neighborhood (ii) undertake a wide range of neighborhood improvement projects determined by the members; and (iii) with the cooperation from the City of Houston, identify and develop solutions to mutual problems.

Notwithstanding any of the statements of purposes and powers, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the primary purpose of this corporation.

Article IV. — Membership

The Greater Eastwood/Lawndale/Wayside Super Neighborhood. Council shall be open to any citizen, business persons, civic or religious leaders who are stakeholders in the Greater Eastwood/Lawndale/Wayside Super Neighborhood area. The Greater Eastwood/Lawndale/ Wayside Super Neighborhood Council shall consist of one duly designated representative of eligible organizations such as civic clubs (present or future); apartment tenant associations; the East End Area Chamber of Commerce; the Greater East End Management District;

non-profit organizations including community development corporations or other community-based organizations; faith-based institutions; educational institutions; and other organizations (open category) including park advisory boards, multi-service center advisory boards, positive interaction program organizations, or parent-teacher organizations,

Participation in the Greater Eastwood/Lawndale/Wayside Super Neighborhood Council shall not be limited by the imposition of membership requirements or fees either by the Super Neighborhood Council or participating organizations,

The Greater Eastwood/Lawndale/Wayside Super Neighborhood prohibits the exclusion of any individual or organization based on race, age, creed, color, religion, gender, sexual orientation or national origin from participating in super neighborhood council activities or serving as a council member. It shall be the right of any stakeholder within the super neighborhood to be represented, either through new or existing organizations.

Article V. — Officers

The elected officers of the Greater Eastwood/Lawndale/Wayside Super Neighborhood Council shall be the president, vice-president, a secretary, and treasurer.

Section 5.1 - The president shall preside over all general meetings and any executive committee meetings. The president shall have the authority to conduct meetings and to maintain order. The president shall appoint all committee chairs.

Section 5.2 - The vice-president shall preside at meetings in the absence of the president. This office shall assist the president and shall perform various duties and serve on committees as assigned by the president.

Section 5.3 - The secretary shall keep an accurate record of proceedings of all general meetings, attend to correspondence, act as custodian of current records, and file and maintain up-to-date membership lists and attendance records,

Section 5.4 - The treasurer shall keep an up-to-date record of all financial transactions, receive all money, and deposit funds in the bank. This officer shall disburse money as authorized by the Council. The treasurer shall present a report of finances at each general meeting of the Council. Checks disbursed shall contain the signatures of two of the following: president, or vice president, and the treasurer.

Section 5.5- All officers, excluding the president and the treasurer of the initial Council, shall be elected to two year staggered terms at the regular January meeting by quorum of the members of the Council, The president and the treasurer will serve one-year initial terms, followed by two year terms, thereof. Officers shall be installed at the first general meeting in February of each year.

Section 5.6 - All officers shall be elected by a simple majority quorum of the Council.

Section 5.7 - A vacancy in an office shall be filled by a special election. Officers elected to fill vacancies shall assume office at the first general meeting following the special election and shall hold office until the next regular installation of officers.

Section 5.8 - Any officer, who fails to meet the obligations and responsibilities of his office may be removed from office by a two-thirds majority vote of the Super Neighborhood Council.

Article VI. Committees

Section 6.1 - Committees shall be established as the need arises by the President, who shall provide a committee charter to define the committee's goals, responsibilities, resources, and limitations of authority.

Section 6.2 - The committee chairpersons shall appoint committee members.

Section 6.3 - Committee chairpersons and committee members are not required to be duly recognized representatives of the Super Neighborhood Council member organizations. A list of committee members shall be presented to the president.

Section 6.4 - Committees shall provide a written report of all votes and/or decisions within one week of the meeting.

Section 6.5 - Committee Chairs may represent the Super Neighborhood Council to the community on matters under the committee's charter

Article VII. Meetings

The general meeting of the Super Neighborhood Council shall hold a minimum of four (4) general meetings per year to be held on the second Tuesday of the month at a time and place to be designated by the Super Neighborhood Council. Special meetings and community-wide meetings may be called by the President.

Super Neighborhood Council activity will be conducted in open meetings where community stakeholders may observe discussions and participate under defined circumstances.

Section 7.1 – A simple majority of the duly designated Super Neighborhood Council members shall constitute a quorum for the transaction of business at a general meeting.

Section 7.2 – The Super Neighborhood Council may conduct electronic voting of the duly designated representatives. The president will set forth the rules of the vote including vote timing. Upon conclusion of the vote, the president will report the results to the representatives and present a report on the issue and vote at the next general meeting.

Section 7.3 – The Council may vote to move into executive session immediately after a general meeting or at other times approved by a majority of the Council. All votes conducted in executive session must be reported within one (1) week of the meeting

Article VIII, — Procedures

“Roberts' Rules of Order” shall be the guide for procedure in all points of order not covered by the By-laws.

Article IX. — Amendment of By-Laws

These By-laws may be amended from time to time on an as needed basis by resolution in writing, presented at a meeting of the Greater Eastwood/Lawndale/Wayside Super Neighborhood Council read and approved by a two-thirds majority vote at two consecutive meetings at which a quorum is present at each meeting.