

HISTORIC PRESERVATION APPEALS BOARD

Members

Truman Edminster, *Position One*

J.D. Bartell, Chair, *Position Two*

Douglas Elliot, *Position Three*

Vacant, *Position Four*

Tanya Debose, *Position Five*

Executive Secretary

Margaret Wallace Brown *Director, Planning & Development*

Agenda

Monday, August 10, 2020

9:00 a.m.

[Join Microsoft Teams Meeting](#) or via web at <https://bit.ly/3gy0mKk>

Or by phone [+1 936-755-1521](tel:+19367551521) or 281-925-7241

Conference ID: 275 906 811#

Download staff reports from Meeting Documents:

https://www.houstontx.gov/planning/Commissions/docs_pdfs/Item II 7603 Wilmerdean HPAB 8 10 2020 Full.pdf

https://www.houstontx.gov/planning/Commissions/docs_pdfs/Item I 7710 Dillon HPAB 8 10 2020 Full.pdf

Submit written comments 24 hours in advance to historicpreservation@houstontx.gov or call 832-393-6556

Contact: Roman McAllen, Historic Preservation Officer via Roman.Mcallen@houstontx.gov



SPEAKER GUIDELINES

WELCOME to a meeting of the City's Planning and Development Department. Your input is valued. Board members act according to established standards; see rules or policies for details. Staff is available to help orient you on meeting procedures. For the City's I SPEAK language line, including traducción en español, call 832-393-3000.

The public is encouraged to attend meetings and take an active interest in matters that come before the **Houston Preservations Appeals Board (HPAB.)** Anyone wishing to speak before the Board may do so.

The Board has adopted the following procedural rules on public participation for virtual meetings:

1. Anyone wishing to speak before the Board should sign up to speak via phone 832-393-6556 or email historicpreservation@houstontx.gov, 24 hours in advance preferred.
2. Please note what agenda item you wish to speak on, or if you wish to make a general public comment.
3. You may also sign up to speak in the chat feature of Microsoft Teams, and either ask to speak, or write your comments there, which will be read into the record by staff.
4. All comments submitted in writing or by phone will be included in the agenda or read into the record by staff.
5. Keep your phone or computer on "MUTE" unless identified by the Chair to speak. When your name is called, unmute your phone by pressing your mute button or *6, or unmute your computer. State your name, spell your last name, and make your comments. When you are done, please mute yourself.
6. If a speaker wishes to discuss any subject not otherwise on the agenda, public comment time is available after other agenda items have been heard.
7. HPAB Appellants will be allowed to speak once and are allowed **five minutes** for an opening presentation.
8. All other speakers will be permitted **one minute** to address the Board.
9. No speaker is permitted to accumulate speaking time from another person.
10. Time devoted to answering any questions from the Board is not charged against allotted speaking time. The Board may extend any speaker's speaking time if it is the Board's judgment that additional time is needed to sufficiently discuss an item.
11. The Board reserves the right to stop speakers who do not follow this established decorum.

Staff Use: Reference 020517 N:\PDDCET\CET_Boards\Support

Historic Preservation Appeals Board

AGENDA

Monday, August 10, 2020 9:00 a.m.

Due to health and safety concerns related to the COVID-19 coronavirus, the HPAB will conduct meetings by videoconference for the duration of social distancing restrictions. The Board will be participating by videoconference using Microsoft Teams in accordance with the provisions of Section 551.127 of the Texas Government Code that have not been suspended by order of the Governor. This platform will allow for a two-way video/audio communication with the members of the HPAB. If social distancing is no longer required, the meeting will be held in the City Hall Annex Chambers, Public Level, 900 Bagby Street, Houston, Texas 77002.

To join this Houston Preservation Appeals Board (HPAB) meeting, please see the following options:

[Join Microsoft Teams Meeting](#) or via web at <https://bit.ly/3gy0mKk>

Or by phone [+1 936-755-1521](tel:+19367551521) or 281-925-7241

Conference ID: 275 906 811#

Download staff reports from Meeting Documents:

https://www.houstontx.gov/planning/Commissions/docs_pdfs/Item II_7603 Wilmerdean_HPAB_8_10_2020_Full.pdf

https://www.houstontx.gov/planning/Commissions/docs_pdfs/Item I_7710 Dillon_HPAB_8_10_2020_Full.pdf

Call to Order

Report from the Chair

Report from Director

Approval of the April 29, 2019 Historic Preservation Appeals Board Minutes

Approval of the June 24, 2019 Historic Preservation Appeals Board Minutes

- I. Consideration of and possible action on an appeal of the decision of the Houston Archaeological and Historical Commission on April 23, 2020 for a Certificate of Appropriateness for 7710 Dillon in Glenbrook Valley
- II. Consideration of and possible action on an appeal of the decision of the Houston Archaeological and Historical Commission on April 23, 2020 for a Certificate of Appropriateness for 7603 Wilmerdean in Glenbrook Valley
- III. Public Comment
- IV. Adjournment



Procedures for Appeals to the HPAB

The Historic Preservation Appeals Board (HPAB) may find in favor of the appellant only if it finds that the applicant has demonstrated it meets all appropriate criteria in accordance with Chapter 33 Section 33-253 of the City of Houston Code of Ordinances.

The HPAB has adopted the following procedural rules for hearing appeals from the HAHC:

1. Any supplemental materials that the appellant wishes the HPAB to consider must be submitted with the appeal request.
2. At the HPAB meeting, Planning Department staff will first summarize the project and provide the basis for the HAHC's decision.
3. The appellant will then have five minutes to present arguments for the granting of the appeal. The appellant may yield any amount of this time to other professionals retained by the appellant and directly associated with the project. Any other interested party may speak for one minute.
4. Comments should be limited to the ways in which the project meets the criteria.
5. The HPAB may ask questions at any time. Time devoted to answering any questions from the HPAB is not charged against allotted speaking time, nor is any time that may be used for translation, if needed. HPAB may vote to extend speaking time for any speaker.
6. The HPAB may amend the speaker rules at any time to ensure a timely and equitable appeal.