

**HOUSTON OFFICE OF PRESERVATION & BOARD AND COMMISSION TRAINING  
MINUTES  
THURSDAY, 13 MARCH 2025  
611 WALKER 6<sup>TH</sup> FLOOR, RAIA ROOM, HOUSTON TX 77002**

Call to Order and Roll Call by Chair Bucek at 2:38 PM

<b>Commissioners</b>	<b>Quorum – Present / Absent</b>
<b>HOUSTON ARCHAEOLOGICAL AND HISTORICAL COMMISSION</b>	
David Bucek, Chair	Present
Beth Wiedower Jackson, Vice Chair	<i>Absent</i>
Shantel Blakely	Present
John Cosgrove	<i>Absent</i>
Steven Curry	Present
Ashley Jones	Present
Ben Koush	Present
Stephen McNiel	Present
Rhonda Sepulveda	<i>Absent</i>
Charles Stava	Present
Dominic Yap	Present
Vonn Tran, Secretary	Present
<b>HISTORIC PRESERVATION APPEALS BOARD</b>	
J.D. Bartell, Chair	<i>Absent</i>
Douglas Elliott, Vice Chair	<i>Absent</i>
Libby Viera-Bland	<i>Absent</i>
Truman Edminster	<i>Absent</i>
Rob Hellyer	<i>Absent</i>

**Legal Department • Kim Mickelson**

**Ex-Officio Members • Marta Crinejo, Mayor’s Liaison to HAHC  
Ginger Berni, Architectural Archivist, HHRC**

## **A. WELCOME – PLANNING DIRECTOR VONN TRAN**

Welcomed everyone to the Ethics meeting.

## **B. HOUSTON OFFICE OF PRESERVATION COMMENTS - ROMAN McALLEN, HPO AND TEAM**

Announced Perseveration Tracker will be migrating some applications over to the new platform, and a question was asked if older applications would be moved as well.

Staff member: will confirm if ALL applications will be migrated and will get back to us.

## **C. TRAINING FOR BOARD MEMBERS AND COMMISSIONERS: ETHICS, PROCEDURAL, GOVERNANCE, AND OPERATIONAL MATTERS KIM MICKELSON, CITY ATTORNEY'S OFFICE**

Roman McAllen began the discussion and presented the slides. A short break was taken, 3:30 to 3:45, Kim Mickelson continued the discussion and answered questions, slides are attached for reference.

- STATE LAW AND CITY OF HOUSTON RULES ON ETHICS AND CONFLICTS OF INTEREST
- OPEN GOVERNMENT LAWS
- STATE LAW REQUIREMENTS FOR HEARINGS, NOTIFICATIONS
- RULES OF PROCEDURE FOR HAHC AND HPAB
- SCOPE OF COMMISSION AND BOARD AUTHORITY AND THE RELATIONSHIP BETWEEN THE TWO COMMISSIONS

## **D. COMMENTS FROM HAHC AND HPAB MEMBERS**

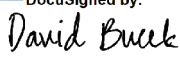
Commissioner Curry: Announced the upcoming celebration of Brochsteins, 11530 South Main, Preservation Houston and Houston Mod will have an event from noon to 2 p.m. Saturday, March 22, honoring the company which has shaped interiors across the city for the past 90 years.

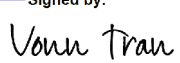
## **E. PUBLIC COMMENT**

Ginger Berni, Architectural Archivist, HHRC: offered assistance in archival photos of properties, requested to reach out via-email for research purposes.

## **F. ADJOURNMENT**

There being no further business brought before the Commission, Chair David Bucek adjourned the meeting at 5:13 PM.

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David Bucek, Chair

Signed by:  
  
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Vonn Tran, Secretary