



City of Houston
Parking Benefit District Advisory Committee
Meeting Minutes
September 20, 2022

Committee Attendees:

David Chin
Mark Fairchild
Sharon Steuart
Carolyn Rubenstein

Ex-Officios:

Administration & Regulatory Affairs Department – ParkHouston Division

Maria Irshad

Houston Police Department

Sgt. Clayton Graham

| AGENDA ITEMS | ACTION TAKEN |
|--|--|
| Approval of the Minutes from August 16, 2022 | Mark Fairchild motioned to approve, Second by Sharon Steuart – ALL IN FAVOR. |
| Noise Ordinance | <p><u>Kathryn Bruning:</u></p> <p>On 5/4/22 city council passed a revision to the ordinance, establishing a new commercial establishment sound permit.</p> <p>It increased the maximum citation fine to \$2,000.</p> <p>New permit created for a commercial establishment within 300 feet of a residence; parameters will allow the 70 decibels from 8a-10p-Sun – Thu) and 8a-11p Fri & Sat. Not allowed to play any amplified sound between 2a-8a.</p> <p><u>Sgt. Graham:</u></p> <p>Request specific questions when conducting sound readings.</p> |



| | |
|------------------------------------|--|
| | <p>No more warnings and establishments are aware.</p> <p>Working on streamlining the training process for all officers.</p> |
| Off-Street Parking Lot Rate Survey | <p>Discussed Off-Street Parking Lot rate recommendations and the committee approved and will move forward with the new proposed rates as shown below:</p> <ul style="list-style-type: none"> • Flat Rate \$15 • Hourly Rate \$3 Per Hour <p>ParkHouston will provide the effective date at the next meeting.</p> |
| Metered Parking Review | <p>Meter revenue for Washington post-pandemic has been the best since its establishment.</p> |
| Compliance Update | <p>Averaging 262 citations per month.</p> <p>Staffing shortages but covering with overtime.</p> <p>ParkHouston is working on a fourth shift for January 2023.</p> |
| Financials | <p>Discussed Financial Summary:</p> <ul style="list-style-type: none"> • FY23 projection \$82,000 revenue. • Moving forward, will utilize a new budget spreadsheet to project revenue. • Capitol payments are complete and will not be included in the future budget for PBD. |
| Projects | <p>Flock Camera Update</p> <ul style="list-style-type: none"> • \$30,000 encumbered for contract when approved by the committee. • Mark Fairchild motioned to move forward with the expenditure of \$30,000 on flock cameras; David Chin seconded the motion – ALL IN FAVOR. |



| | |
|-----------------|---|
| | <p>LED Lights Project Update</p> <ul style="list-style-type: none">• Traffic Engineer approved this project for solar-powered flashing sign.• ParkHouston recommendation to pilot a few signs in the area to see the care and maintenance they will require.• Cost for the lighting exceed the committee's expectations.• ParkHouston will check on more affordable options. |
| Public Comments | No Public speakers. |
| Open Forum | <ul style="list-style-type: none">• Mark Fairchild mentioned having residents volunteer as enforcement officers to assist with staff shortages. Maria Irshad responded that the ADA volunteer program is governed by state code. This request is paused until further knowledge of the challenges is researched.• Sgt. Graham mentioned MRT Officers towing to give more assistance. Per Maria Irshad, the state code was changed to include mobility officers. Maria will get with Sgt. Graham offline to discuss further training. |
| Adjournment | Sharon Steuart motioned to adjourn, seconded by David Chin – ALL IN FAVOR |