



MINUTES

MIDTOWN MANAGEMENT DISTRICT PARKING BENEFIT DISTRICT ADVISORY COMMITTEE MEETING

JULY 13, 2023

The Midtown Parking Benefit District Advisory Committee (the “Advisory Committee”) held a meeting, open to the public, on Thursday, July 13, 2023, at 3:00 p.m. in the **1st Floor conference room of the Midtown Management District’s offices** located at **410 Pierce Street, Houston, Texas 77002**, inside the boundaries of the District and the roll was called of the duly appointed members of the Committee, to-wit:

Pos. 1	James Llamas
Pos. 2	Scot Irby
Pos. 3	Cynthia Aceves-Lewis
Pos. 4	Scarlet Yarborough
Pos. 5	Maggie Segrich

Committee Members James Llamas, Scot Irby, Scarlet Yarborough, and Maggie Segrich were present in person. Committee Member Cynthia Aceves-Lewis was present via videoconference.

In addition, present at the meeting, were Midtown Staff members Cynthia Alvarado and Chrystal Robinson-Davis; Peggy Foreman of Burney and Foreman; Maria Irshad, Deputy Director and Melonie Curry, Senior Staff Analyst of ParkHouston of the City of Houston Administration and Regulatory Affairs Department.

1. CALL MEETING TO ORDER AND VERIFY THAT A QUORUM IS PRESENT

Committee Chair James Llamas called the meeting to order and welcomed everyone.

Mrs. Chrystal Robinson-Davis called the roll of the Advisory Committee and verified that a quorum was present.

2. RECEIVE PUBLIC COMMENTS

There were no public comments.

3. CONSENT AGENDA

a. Approve Minutes for the May 18, 2023, Advisory Committee Meeting.

Committee Member Segrich made a motion to approve the consent agenda as presented. The motion was seconded by Committee Member Irby and carried by unanimous vote.

4. MIDTOWN PARKING BENEFIT DISTRICT PROJECTS

The Advisory Committee reviewed information regarding the following public improvement projects for recommendation for approval by ParkHouston:

- Midtown Loud Noise Overtime 2023 Proposal
- Sidewalk Conditions in Midtown
- Midtown Streetlight Gap Reports
- Safe Streets and Roads for All Program
- Houston Bike Share Maintenance and Services

Following all discussion, Committee Member Segrich made a motion to approve recommending funding the Midtown Loud Noise Overtime 2023 Proposal in the amount of \$29,840.00 as presented. The motion was seconded by Committee Member Aceves-Lewis and carried by unanimous vote.

Committee Member Yarborough made a motion to approve recommending funding to pay the cost of maintenance and services provided by Houston Bike Share for 4 bike share stations located in Midtown for a period of 3 months beginning September 1, 2023 and ending November 30, 2023 at a cost of \$7,500.00. The motion was seconded by Committee Member Segrich and carried by unanimous vote. Chair Llamas abstained from the vote.

The Advisory Committee members requested additional information be provided regarding the remaining projects listed above as well as other projects for consideration at the next Committee meeting.

5. UPDATES FROM PARKHOUSTON

Maria Irshad, Deputy Director of ParkHouston gave a report on behalf of ParkHouston. She presented the Midtown Parking Benefit District income statement for the period from July 1, 2022 to June 30, 2023. She also reported the number of transactions, the average revenue per transaction and the number of citations issued [for expired meters]. Deputy Director Irshad stated that approximately \$156,481.00 is projected to be remitted to the Midtown Management District (MMD) by July 30, 2023 for projects. She also reminded everyone that the initial payment in the amount of \$105,627.00 has been paid to the MMD, resulting in approximately \$262,108 (less expenses) available for projects.

Deputy Director Irshad also gave a brief update regarding certain changes to the City's parking ordinances that were approved by the Houston City Council. She stated that the changes approved by Houston City Council will not have a significant impact on parking within the Midtown Parking Benefit District.

6. DISCUSSION OF FUTURE MEETING FORMAT AND SCHEDULING

Attorney Peggy Foreman of Burney and Foreman reminded the Advisory Committee that its meetings are subject to the Texas Open Meetings Act. She advised that meetings via videoconference call are not prohibited, however such meetings must be conducted in accordance with the requirements of the statute. She stated that a member or employee of a governmental body may participate remotely (by videoconference) under certain conditions, but that a meeting by videoconference can only be held if a quorum of the Advisory Committee is physically present in one location.

Following all discussion, Chair Llamas announced that the consensus of the Advisory Committee was to continue with in-person meetings and ask the staff to explore options to record the meetings and make them available to the public.

7. ANNOUNCEMENTS

There were no announcements.

8. NEXT MEETING DATE

Chair Llamas stated that the next Midtown Parking Benefit Advisory Committee meeting will be on Thursday, October 12, 2023, at 3:00 p.m.

9. ADJOURN

There being no other business, the meeting was adjourned.

James Llamas
Chair

Date