



CITY OF HOUSTON
HCD Purchasing Unit 3200

PO NUMBER MUST APPEAR ON ALL PAYMENT AND
DELIVERY CORRESPONDENCE

**POSSIBLE DUPLICATE COPY DO NOT DUPLICATE SHIPMENT
OR SERVICE**

PURCHASE ORDER

Vendor Address
Vendor Address Number 150133
PROFESSIONAL JANITORIAL SERVICE OF
HOUSTON INC
2303 NANCE ST
HOUSTON TX 77020

Mail Invoice to
COH HOUSING & COMMUNITY DEV
FINANCIAL SERVICES SEC, ACCT PAY
PO Box 1562
HOUSTON TX 77251-1562

Information
Purchase Order Number/Date 4500328762-14 / 07/17/2020
CoH Vendor Number 150133
Page 1 of 8
Buyer's Name Clarence Moton 454
Buyer's Telephone Number 832-394-6212
Buyer's Fax Number
Buyer's E-mail Address clarence.moton@houstontx.gov

**CONFIRM RECEIPT AND ACCEPTANCE OF PURCHASE ORDER
TO BUYER'S E-MAIL ADDRESS**

Shipping Address HOUSING & COMMUNITY DEVELOPMENT
PROCUREMENT SERVICES
2100 TRAVIS, 9TH FLOOR
HOUSTON TX 77002
USA

Terms of payment : Pay net 30 w/o deduction Currency USD

Shipping Terms FOB(Free on board) /DESTINATION

Your person responsible: JIMMIE FAUTH

Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
10	1.00	AU	91039 JANITORIAL Day Porter Services - 4th floor July 1,2020 Day Porter Services Invoice No. 234909-1	964.77 / AU	964.77
	Gross Price		964.77 USD	1 AU	964.77
			Delivery date: Day 07/17/2020 *** Item partially delivered *** Expected value of unplanned services: 964.77 Delivery Date: 07/17/2020		
20	1.00	AU	91039 JANITORIAL Day Porter Services - 9th and 10th Floor July 1, 2020 Day Porter Services 8 Hours per Day. Invoice No. 234909-2	1,929.55 / AU	1,929.55



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Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
			1,929.55 USD Delivery date: Day 07/17/2020 *** Item partially delivered *** Expected value of unplanned services: 1,929.55 Delivery Date: 07/17/2020	1.000	1,929.55
30	1.00	AU	91039 JANITORIAL Day Porter Services - 4th floor 2100 Travis St.FI 4 Houston, Texas 77002 August 2020 Day Porter Services 8 Hour per Day Customer No. 1895A Invoice No. 236019-2	880.88 / AU	880.88
			880.88 USD Delivery date: Day 09/01/2020 *** Item partially delivered *** Expected value of unplanned services: 880.88 Delivery Date: 09/01/2020	1.000	880.88
40	1.00	AU	91039 JANITORIAL Day Porter Services - 9th and 10 floor 2100 Travis St.FI 9 Houston, Texas 77002 August 2020 Day Porter Services 8 Hour per Day Customer No. 1895A Invoice No. 236019-2	1,761.76 / AU	1,761.76
			1,761.76 USD Delivery date: Day 09/01/2020 *** Item partially delivered ***	1.000	1,761.76



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Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
			Expected value of unplanned services:	1,761.76	
			Delivery Date: 09/01/2020		
50	1.00	AU	91039 JANITORIAL Day Porter Services - 4th floor 2100 Travis St.	922.83 / AU	922.83
			September Invoice # 237009-1		
			Gross Price 922.83 USD	1 AU	922.83
			Delivery date: Day 09/22/2020		
			*** Item partially delivered ***		
			Expected value of unplanned services:	922.83	
			Delivery Date: 09/22/2020		
60	1.00	AU	91039 JANITORIAL Day Porter Services - 9th and 10 th floor 2100 Travis St.	1,845.65 / AU	1,845.65
			September Invoice # 237009-2		
			Gross Price 1,845.65 USD	1 AU	1,845.65
			Delivery date: Day 09/22/2020		
			*** Item partially delivered ***		
			Expected value of unplanned services:	1,845.65	
			Delivery Date: 09/22/2020		
70	1.00	AU	91039 JANITORIAL Day Porter Services - 4th floor 2100 Travis St.	922.83 / AU	922.83
			Invoice #238012-1		
			Gross Price 922.83 USD	1 AU	922.83
			Delivery date: Day 10/14/2020		
			*** Item partially delivered ***		
			Expected value of unplanned services:	922.83	
			Delivery Date: 10/14/2020		



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Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
80	1.00	AU	91039 JANITORIAL Day Porter Services - 9th and 10 th floor 2100 Travis St. Invoice #238012-2	1,845.65 / AU	1,845.65
	Gross Price		1,845.65 USD	1 AU	1,845.65
			Delivery date: Day 10/14/2020 *** Item partially delivered *** Expected value of unplanned services: 1,845.65		
			Delivery Date: 10/14/2020		
90	1.00	AU	91039 JANITORIAL Day Porter Services - 4th Floor	880.88 / AU	880.88
	Gross Price		880.88 USD	1 AU	880.88
			Delivery date: Day 12/17/2020 *** Item partially delivered *** Expected value of unplanned services: 880.88		
			Delivery Date: 12/17/2020		
100	1.00	AU	91039 JANITORIAL Day Porter Services - 9th and 10th floor	1,761.76 / AU	1,761.76
	Gross Price		1,761.76 USD	1 AU	1,761.76
			Delivery date: Day 12/17/2020 *** Item partially delivered *** Expected value of unplanned services: 1,761.76		
			Delivery Date: 12/17/2020		
110	1.00	AU	91039 JANITORIAL Day Porter Services - 4th floor December 2020 Invoice #240290	964.77 / AU	964.77
	Gross Price		964.77 USD	1 AU	964.77



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Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
			Delivery date: Day 12/31/2020 *** Item partially delivered *** Expected value of unplanned services: 964.77 Delivery Date: 12/31/2020		
120	1.00	AU	91039 JANITORIAL Day Porter Services - 9th and 10th floor	1,929.55 / AU	1,929.55
	Gross Price		1,929.55 USD 1 AU	1.000	1,929.55
			Delivery date: Day 12/31/2020 *** Item partially delivered *** Expected value of unplanned services: 1,929.55 Delivery Date: 12/31/2020		
130	1.00	AU	91039 JANITORIAL Day Porter Services - 4th floor	880.88 / AU	880.88
	Gross Price		880.88 USD 1 AU	1.000	880.88
			Invoice No. - 241443-1 Date: 01/01/2021 Delivery date: Day 01/14/2021 *** Item partially delivered *** Expected value of unplanned services: 880.88 Delivery Date: 01/14/2021		
140	1.00	AU	91039 JANITORIAL Day Porter Services - 9th and 10th floor	1,761.76 / AU	1,761.76
	Gross Price		1,761.76 USD 1 AU	1.000	1,761.76
			Invoice No. - 241443-2 Date: 01/01/2021 Delivery date: Day 01/14/2021 *** Item partially delivered *** Expected value of unplanned services: 1,761.76 Delivery Date: 01/14/2021		
150	1.00	AU		838.93 / AU	838.93



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Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
			91039 JANITORIAL Day Porter Services - 4th floor		
			Gross Price 838.93 USD 1 AU	1.000	838.93
			Delivery date: Day 03/12/2021 *** Item partially delivered *** Expected value of unplanned services: 838.93		
			Delivery Date: 03/12/2021		
160	1.00	AU		1,677.87 / AU	1,677.87
			91039 JANITORIAL Day Porter Services - 9th and 10th		
			Gross Price 1,677.87 USD 1 AU	1.000	1,677.87
			Delivery date: Day 03/12/2021 *** Item partially delivered *** Expected value of unplanned services: 1,677.87		
			Delivery Date: 03/12/2021		
170	1.00	AU		964.77 / AU	964.77
			91039 JANITORIAL Day Porter Services - 4th floor		
			Invoice No. - 243583-1 Date: 03/01/2021		
			Gross Price 964.77 USD 1 AU	1.000	964.77
			Delivery date: Day 03/24/2021 *** Item partially delivered *** Expected value of unplanned services: 964.77		
			Delivery Date: 03/24/2021		
180	1.00	AU		1,929.55 / AU	1,929.55
			91039 JANITORIAL Day Porter Services - 9th and 10th floor		
			Gross Price 1,929.55 USD 1 AU	1.000	1,929.55
			Delivery date: Day 03/24/2021 *** Item partially delivered *** Expected value of unplanned services: 1,929.55		
			Delivery Date: 03/24/2021		



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Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
190	1.00	AU	91039 JANITORIAL Day Porter Services - 4th floor April 2021	922.83 / AU	922.83
	Gross Price		922.83 USD 1 AU	1.000	922.83
			Delivery date: Day 04/29/2021 *** Item partially delivered *** Expected value of unplanned services: 922.83		
			Delivery Date: 04/29/2021		
200	1.00	AU	91039 JANITORIAL Day Porter Services - 9th and 10th floor	1,845.65 / AU	1,845.65
	Gross Price		1,845.65 USD 1 AU	1.000	1,845.65
			Delivery date: Day 04/29/2021 *** Item partially delivered *** Expected value of unplanned services: 1,845.65		
			Delivery Date: 04/29/2021		
210	1.00	AU	91039 JANITORIAL Day Porter Services - 4th floor May 2021 Invoice No. 245607-1 Date : 05/01/21	880.88 / AU	880.88
	Gross Price		880.88 USD 1 AU	1.000	880.88
			Delivery date: Day 05/25/2021 *** Item partially delivered *** Expected value of unplanned services: 880.88		
			Delivery Date: 05/25/2021		
220	1.00	AU	91039 JANITORIAL Day Porter Services - 9th and 10th floor	1,761.76 / AU	1,761.76
	Gross Price		1,761.76 USD 1 AU	1.000	1,761.76
			Delivery date: Day 05/25/2021		



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Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
*** Item partially delivered ***					
Expected value of unplanned services:				1,761.76	
Delivery Date: 05/25/2021					
230	1.00	AU		922.83 / AU	922.83
91039 JANITORIAL Day Porter Services - 4th floor Invoice No. 246657-1 Date: 06/01/2021					
Gross Price		922.83	USD	1 AU	1.000 922.83
Delivery date: Day 06/24/2021					
*** Item partially delivered ***					
Expected value of unplanned services:				922.83	
Delivery Date: 06/24/2021					
240	1.00	AU		1,845.65 / AU	1,845.65
91039 JANITORIAL Day Porter Services - 9th and 10 th fl Invoice No. 246657-2 Date: 06/01/2021					
Gross Price		1,845.65	USD	1 AU	1.000 1,845.65
Delivery date: Day 06/24/2021					
*** Item partially delivered ***					
Expected value of unplanned services:				1,845.65	
Delivery Date: 06/24/2021					
Total ****					USD 32,844.24

The Terms and Conditions specified on <http://purchasing.houstontx.gov> will apply.

I hereby certify a certificate of the necessity of this expenditure is on file in this department.

I hereby certify that the expenditure for the above goods has been duly authorized and appropriated and that sufficient funds are available to liquidate same.

Debra L. Turner

Jimmy Adams

Cliff Brown

Mayor

Chief Procurement Officer

Controller