



CITY OF HOUSTON
HCD Purchasing Unit 3200

PO NUMBER MUST APPEAR ON ALL PAYMENT AND
DELIVERY CORRESPONDENCE

**POSSIBLE DUPLICATE COPY DO NOT DUPLICATE SHIPMENT
OR SERVICE**

PURCHASE ORDER

Vendor Address	Information
Vendor Address Number 154262 MIDTOWN CENTRAL SQUARE LLC 2100 TRAVIS STREET Suite 250 HOUSTON TX 77002 USA	Purchase Order Number/Date 4500301470-1 / 04/26/2019 CoH Vendor Number 154262 Page 1 of 2 Buyer's Name Clarence Moton 454 Buyer's Telephone Number 832-394-6212 Buyer's Fax Number Buyer's E-mail Address clarence.moton@houstontx.gov
Mail Invoice to	CONFIRM RECEIPT AND ACCEPTANCE OF PURCHASE ORDER TO BUYER'S E-MAIL ADDRESS
COH HOUSING & COMMUNITY DEV FINANCIAL SERVICES SEC, ACCT PAY PO Box 1562 HOUSTON TX 77251-1562	

Shipping Address	HOUSING & COMMUNITY DEVELOPMENT PROCUREMENT SERVICES 2100 TRAVIS, 9TH FLOOR HOUSTON TX 77002 USA	
Terms of payment :	Pay Net 15 w/o deduction	Currency USD
Shipping Terms	FOB(Free on board) /DESTINATION	
Our reference:	2018-0153	
Your person responsible:	JULIET GARCIA	
Your reference:	2018-0153	

Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
10	1.00	AU	97145 OFFICE SPACE REN/LE Office Build Out - 4th Floor Release Order against contract 4600014770 Item 00060	22,367.50 / AU	22,367.50
	Gross Price		22,367.50 USD	1 AU	22,367.50
			*** Item partially delivered *** Expected value of unplanned services: 22,367.50		
			Delivery Date: 04/26/2019		



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PO number/date 4500301470 -1 / 04/26/2019 Page 2 of 2

Total ****

USD **22,367.50**

ORD# 2018-1026 PASSED 12/19/18
2ND AMENDMENT
CS 1/2/2019

2018-0706 ORD PASSED 9/5/2018 EXECUTED
BY MAYOR 9/12/2018 CS 9/12/2018

2018-0153 ORD PASSED 2/28/2018 EXECUTED
BY MAYOR 3/5/2018 CS 3/06/18

2018-0153 ORD PASSED 2/28/2018 EXECUTED
BY MAYOR 3/5/2018 CS 3/06/18

The Terms and Conditions specified on <http://purchasing.houstontx.gov> will apply.

I hereby certify a certificate of the necessity of this expenditure is on file in this department.

I hereby certify that the expenditure for the above goods has been duly authorized and appropriated and that sufficient funds are available to liquidate same.

Superior Turner

Mayor

Jerry Adams

Chief Procurement Officer

C. B. Brown

Controller

Lawson, Roxanne - HCD

From: Sauer, Intan - GSD
Sent: Wednesday, April 24, 2019 10:51 AM
To: Juliet Garcia
Cc: Lawson, Roxanne - HCD; Bynam, Keith - HCD; Lopez, Leonor (Lee) - GSD; Elkhatib, Amira - GSD; Reddington, James Jr - GSD
Subject: FW: HCD Final change orders
Attachments: 10th WOMEN RR privacy wingwall.pdf; 4th BREAKRM new wall-door.pdf; 20696 - level 4 (002).pdf; 2100 Travis ADA PUSH BUTTONS.pdf

Good morning,

Please update "level 4" quote to capture the recent Change Orders. It also needs to read "QUOTE". We are preparing an RCA package to include remaining estimates.
Send us pricing so we can get the process going.

The client department is also requesting (6)- ADA push buttons. See attached locations.
On staff—there is a person in a wheelchair and another on a mobile scooter that needs to be accommodated. These devices include an operator, projection arm, and actuator. Spoke to Renon about the maglock release. Existing push-buttons (for manual release) that were installed on the egress side can be replaced with this ADA push button. Activation will release maglock and motor will open swing door.

- 10th WOMEN RR construction completed. Add to 4th flr CO quote
- 4th BREAKRM new wall/door not started. Add to 4th flr CO quote
- (6) ADA PUSH BUTTONS new request. Add estimate to 4th flr CO quote
- EXTERIOR MONUMENT SIGN status needed

	CHANGE ORDERS	CO \$\$
NOTE:	Add to 4 th flr CO quote	\$21,687.50
4 th floor	4 th BREAKRM new wall/door	\$
9 th floor	NONE	-
10 th floor	10 th WOMEN RR	\$680.00
ALL	(6) ADA PUSH BUTTONS	\$

From: Sauer, Intan - GSD
Sent: Thursday, March 21, 2019 12:49 PM
To: Juliet Garcia <juliet@cpc-tx.com>
Cc: Lawson, Roxanne - HCD <Roxanne.Lawson@houstontx.gov>; Bynam, Keith - HCD <Keith.Bynam@houstontx.gov>
Subject: HCD Final change orders

Juliet,

Please send us the 4th floor final MIDTOWN CENTRAL quote to capture these change orders.
The client department need to prepare an RCA package as soon as possible.

From: Sauer, Intan - GSD
Sent: Monday, March 11, 2019 9:57 AM
To: 'Juliet Garcia' <juliet@cpc-tx.com>
Cc: Bynam, Keith - HCD <Keith.Bynam@houstontx.gov>; Lawson, Roxanne - HCD <Roxanne.Lawson@houstontx.gov>
Subject: RE: Open Invoices

See additional attachment.

The wall separating the conference and break room (4th floor South tower) is not properly sealed at the corrugated deck.
Please have carpenters acoustically seal both sides.

Thanks.

Intan Sauer MBA | LEED® AP BD & C
In-House Group Project Manager

From: Sauer, Intan - GSD
Sent: Monday, March 11, 2019 7:29 AM
To: 'Juliet Garcia' <juliet@cpc-tx.com>
Cc: Bynam, Keith - HCD <Keith.Bynam@houstontx.gov>; Lawson, Roxanne - HCD <Roxanne.Lawson@houstontx.gov>
Subject: FW: Open Invoices

Juliet,

Please see attachments. Housing still needs the Privacy wingwall for the womens restroom on 10th floor.
For the 4th floor, they would like to ADD a wall and door to enclose the BreakRoom (due too much noise coming from breakroom).

Let me know the attachments have been received.

Thanks.