



**CITY OF HOUSTON**  
HCD Purchasing Unit 3200

PO NUMBER MUST APPEAR ON ALL PAYMENT AND  
DELIVERY CORRESPONDENCE

# PURCHASE ORDER

**Vendor Address**  
Vendor Address Number 143234  
Enterprise Rent a Car DBA  
EAN HOLDINGS ENTERPRISE RENT A TRUCK  
10401 CENTREPARK DR  
HOUSTON TX 77043

**Mail Invoice to**  
COH HOUSING & COMMUNITY DEV  
FINANCIAL SERVICES SEC, ACCT PAY  
P.O. Box 1562  
HOUSTON TX 77251-1562

**Information**  
Purchase Order Number/Date 4500350618-0 / 07/12/2021  
CoH Vendor Number 143234  
Page 1 of 1  
Buyer's Name Clarence Moton 454  
Buyer's Telephone Number 832-394-6212  
Buyer's Fax Number  
Buyer's E-mail Address clarence.moton@houstontx.gov

**CONFIRM RECEIPT AND ACCEPTANCE OF PURCHASE ORDER  
TO BUYER'S E-MAIL ADDRESS**

**Shipping Address** HOUSING & COMMUNITY DEVELOPMENT  
PROCUREMENT SERVICES  
2100 TRAVIS, 9TH FLOOR  
HOUSTON TX 77002  
USA

**Terms of payment :** 10 days 2%, 20 days 1%, net 30 Currency USD

**Shipping Terms** FOB(Free on board) /DESTINATION

**Our reference:** 2018-0473

**Your person responsible:** GARY HEADRICK

**Your reference:** L26401

VEHICLE LEASING SERVICES

Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
10	1.00	AU	97514 AUTOMOBILES & OTHER Vehicle Leasing - HPW Release Order against contract 4600014808 Item 00020 Disaster Recovery - 17 Three(3)G4 Mid SUVs for Inspectors located at the Permit Department.	27,261.60 / AU	27,261.60
	Gross Price		27,261.60 USD	1 AU	1.000 27,261.60
			Expected value of unplanned services:	27,261.60	
<b>Delivery Date:</b> 07/12/2021					
<b>Total ****</b>					<b>USD 27,261.60</b>
2018-0473 ORD PASSED 6/13/2018 EXECUTED BY MAYOR 6/19/2018 CS 6/21/2018					

**The Terms and Conditions specified on <http://purchasing.houstontx.gov> will apply.**

I hereby certify a certificate of the necessity of this expenditure is on file in this department.

I hereby certify that the expenditure for the above goods has been duly authorized and appropriated and that sufficient funds are available to liquidate same.

*Supervisor Turner* *Jimmy Adams* *Clarence Moton*

**Mayor** **Chief Procurement Officer** **Controller**