

Wesley Chapel Notice of Funding Availability (NOFA) Solicitation ID T33046



Sylvester Turner, Mayor



Keith W. Bynam, Director

AGENDA

- Funding and Solicitation Schedule
- Public Facilities NOFA Overview/Program Priorities
- ADA Accessibility Standards
- Compliance Requirements
 - Environmental Review
 - MWSBE/Section 3/Pay or Play
- Complaints and Appeals
- Accessing the NOFA
- Submitting an Application
- Comments & Questions



Funding and Solicitation Schedule

Presentation by Linsi Broom

Funding

- ~\$3.8 million of Real Estate Acquisition (land and building) from the Homeless and Housing Consolidated Fund 4501.
- Up to ~\$5 million of Community Project Funds (CPF) may be available depending upon approval of the Congressional funds.

2023 Estimated Timeline

NOFA Issued	October 12, 2023
Pre-Application Conference	October 17, 2023
Question Submittal Deadline	October 20, 2023
Final Responses Deadline	October 24, 2023
Proposal Deadline	October 26, 2023

Mail to: HCD_NOFA@houstontx.gov

Public Facilities Program Priorities and NOFA Overview

Presentation by Sheronda Ladell

Public Facilities Program Priorities

- HCD's Public Facilities Program makes existing low-and-moderate income neighborhoods safer and more sustainable through the construction, renovation, and acquisition of public facilities and improvements in Houston.
- The City seeks to promote neighborhoods by strengthening the coordination of services between government, for-profit, and not-for-profit developers and leveraging public and private resources to maximize development and renovation within the City of Houston.

Notice of Funding Availability Overview

- Applicants acting individually or as participants in a limited partnership (LP) or limited liability corporation (LLC) that may be owned by the following: For-profit organization including for-profit developers.
- Not-for-profit organizations (including but not limited to cultural organizations and non-profit developers).
- The proposed initiative for the NOFA explores the renovation of the Wesley Chapel AME Church into a cultural arts space and the construction of the surrounding lots into a dynamic mixed-use development with a cultural arts facility, green space, and affordable housing units. Affordable housing may be offered as rental units or individual sale.

THRESHOLD ITEMS

- ✓ Must not be debarred or suspended
- ✓ Must be in good standing with the City (no back taxes owed) and HCD
- ✓ Must be able to provide proof of billing filings with the Secretary of State
- ✓ Must provide Certificate of Account Status from State's Comptroller Office
- ✓ Must provide Current 501(c)(3) or 501(c)(4) tax exempt status, if applicable
- ✓ Must meet minimum affordability requirements

Eligible Activities

New construction

Rehabilitation

Demolition (with
reconstruction)

Ineligible Activities

Purchase of equipment, fixtures, motor vehicles, furnishings or other items that are not integral structural fixtures

Scoring Criteria (Maximum 100 points total)

Community Benefit (25 points)

Feasibility for Operating the Chapel and Housing Units (15 points)

Development Experience and Past Performance (15 points)

Scope of Work and Scope of Services (25 points)

Leverage of funds (10 points)

Resilient Development (10 points)

Governing Provisions and Limitations

- ❑ This NOFA does not commit the City to award a funding contract, to pay any costs incurred in the preparation of a proposal for funds, or to procure or contract for services or supplies
- ❑ Applicants shall not, under penalty of law, offer any gratuities, favors, or anything of monetary value to any officer or employee of the City for the purpose of influencing a favorable disposition toward his/her own proposal or any other proposal submitted

Development Standards and Accessibility

Presentation by
Mike Firenza

HCD Accessibility Standards



EQUAL HOUSING
OPPORTUNITY

FAIR HOUSING IS THE LAW!

HCD enforces 2010 ADA
Standards for Accessible
Design with 11 HUD
Exceptions

Process to Evaluating Accessibility

Plan review and comments by HCD's
Third Party ADA Consultant



Developer should address the
consultant's comments prior to
construction



Interim inspections at about 50%
completion by Third Party ADA
Consultant



Final inspection performed
by Third Party ADA Consultant at
construction completion



Green Building Standards

- Energy Star (applicable to construction)
- Enterprise Green Communities
- LEED (any level)
- IC-700 National Green Building Standard
- Rehabs – Meet HUD CPD Green Building Checklist
- Documentation certifying green standards

Resilience Standards for New Construction

- Applicants will need a minimum of 10 points from the resilience list in the following categories:
 - Building Protection/Adaptation
 - Back up Measures
 - Community Amenities
 - Green Space
 - Green Building Standard
 - Sustainability
 - Equity Approach

Compliance Requirements



Environmental



**Minority
Women Owned
Small Business
Enterprise(MW
SBE)**



**Section 3: Economic
Opportunities**



**Pay or Play
(POP)**

Environmental Requirements

HUD 24 CFR Part 58

Presentation by Laura Serrano

Environmental Review (Land Transfer)

- Major actions, in particular land acquisition and new construction, require a **current ASTM compliant Phase I Environmental Site Assessment (ESA)**.

Demolition: Not applicable to the sanctuary. This is a historical site. Refer back to the NOFA proposal.

Community Project Funding (CPF)

Compliance requirements, as applicable
(upon approval of funds)

- Environmental
- MWSBE
- Section 3
- Pay or Play (POP)

Environmental Review

- Major actions, in particular land acquisition and new construction, require a **current ASTM-certified Phase I Environmental Site Assessment (ESA)**.
- **All federally funded projects MUST comply with regulations found at Code of Federal Regulations 24 CFR 58.**
- **Neither a recipient nor any participant in the development process, including public or private nonprofit or for-profit entities, or any of their contractors, may commit HUD funds on an activity or project until HUD or the state has issued the Authority to Use Grant Funds (AUGF)/approved the recipient's Request for Release of Funds (RROF).**
- In addition, until the **AUGF has been issued**, **neither a recipient nor any participant in the development process may commit non-HUD funds** on or undertake an activity or project if
 - a) the activity or project would have an adverse environmental impact or
 - b) it would limit the choice of reasonable alternatives.
- An option agreement on a proposed site or property is allowable prior to the completion of the environmental review/AUGF issuance in order to establish site control **so long as**:
 - i) the option agreement is **conditioned on the completion of the environmental review** per HUD requirements and
 - ii) the **cost of the option is a nominal portion of the purchase price.**

Environmental Review

- Issuance of the AUGF issued by HUD or the State signifies Environmental approval. If the AUGF includes mitigation conditions, these conditions **MUST** be followed in order for the property to be eligible for federal funding, and documentation of said mitigation must be provided to the HCD Environmental Team and other appropriate parties to the project.
- Lower-level projects, for example, minor to moderate repairs without acquisition, may be environmentally clearable in-house without an AUGF being issued by HUD or the state if no mitigation is required and the scope of work meets all applicable requirements found at 24 CFR 58.35(a).

MWSBE Program Requirements

24 CFR 85.36

Chapter 15 Ordinance Part V

Presentation by Tiffany Wyatt

MWSBE Compliance Requirements

Construction projects will be advertised with a 35% MWBE goal.



The General Contractor shall make Good Faith Efforts to award subcontracts or supply agreements to MWSBEs to achieve goal requirements.



Only firms certified through the City of Houston, Office of Business Opportunity can be used to meet MWBE goal requirements.



For more information about the City of Houston MWSBE certification process, visit: <https://houston.mwdbe.com/>

Section 3 Program Requirements

24 CFR Part 75

Presentation by Tiffany Wyatt

Section 3 Compliance Requirements

All contractors or subcontractors with a covered contract in excess of \$100,000 will be subject to comply with Section 3 requirements.

If contracting or employment opportunities arise, contractors are required to meet the following Numerical Goal Requirements:

10% of the dollar amount of "hard cost" (construction) should be directed to Section 3 Business Concern(s).

3% of the dollar amount of "soft cost" (non-construction) should be directed to Section 3 Business.

30% of new employment should be directed to Section 3 Workers.

25% or more of the total number of labor hours worked is performed by Section 3 Workers.

Section 3 Business & Worker Eligibility Criteria:

Section 3 Business Concern

A Section 3 Business Concern is a business that can provide evidence they meet one of the following:

- At least 51 percent (51%) owned and controlled by low- or very low-income persons;
- Over 75 percent (75%) of the labor hours performed for the business over the prior three-month period are performed by Section 3 workers; or
- A business at least 51 percent (51%) owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.

Section 3 Worker

A Section 3 worker is any worker who currently fits, or when hired within the past five years fits, at least one of the following categories, as documented:

- The worker's income for the previous or annualized calendar year is below the income limit established by HUD
- The worker is employed by a Section 3 business concern
- The worker is a Youth Build participant.

Section 3 Certification Process



To receive credit towards numerical goal requirements, businesses and workers must be certified through the City of Houston, Housing and Community Development Department.



The certification process takes 7 to 14 days once application requirements are met.



To complete the online application to certify as a Section 3 Business Concern, click the following link: <https://hccdsection3.gob2g.com/>



Section 3 Worker applications may be submitted by email hcdsection3@houstontx.gov or digitally at <https://arcg.is/18iPei>



For more information about HCD Section 3 certification process, visit <https://houstontx.gov/housing/section3.html#section3>

Pay or Play (POP)

Executive Order 1 – 7
and Ordinance 2007 - 534

Presentation by LaQuinta Burton

Covered Contracts

*Subcontracts valued at
or above \$200K
including contingencies,
amendments, and
supplemental terms;*

*Professional Service,
Construction, and
Service type contracts*

Covered Employees

The program applies to employees of a covered contractor or subcontractor, including contract labor, who are:

- *Over the age of 18*
- *Work at least 30 hours per week*
- *Work any amount of time under a covered city contract or sub-contract.*

Pay Option



“Pays” by contributing \$1.00 per covered employee per regular hour for work performed under the contract with the City; and



Funds are deposited in the Contractor Responsibility Fund.

Play Option

“Plays” by providing health benefits to covered employees. Health benefits must meet or exceed the following standards;

The employer contributes no less than 75% of the total premium costs per covered employee per month toward the total premium cost; and

The covered employee contributes, if any amount, no greater than 25% of the total monthly premium costs.

POP Additional Information

HCD provides POP-related help, POP forms, and all POP-related updates through their website <https://www.houstontx.gov/obo/popforms.html>

Complaints and Appeals

Presented by Kris Robinson

Complaints & Appeals

	Complaint*	Appeal**
Grievance Type	HCDD Operations	HCDD Program Determination
Common Types	<ul style="list-style-type: none"> • Processing Time • Status Update • Program Requirements • Conflict of Interest 	<ul style="list-style-type: none"> • Non-receipt of an award • Denial of services • Denial of a Resolution • Procedural error
Est. Written Response	15 days	30-45 days
Resources	https://houstontx.gov/housing/complaints.html	https://houstontx.gov/housing/appeals.html

* No Complaints will be accepted for NOFAs during the No Contact Period.

** Appeals cannot be filed until after a determination is made.

Basics of Filing Complaints & Appeals

Who can file a Complaint or an Appeal?

	Complaint	Appeal
Any member of the public	✓	✗
Program Participants*	✓	✓

**Program participants includes program applicants, developers, contractors, agencies, bidders, vendors, and subrecipients.*

Complaint or Appeal Filing Requirements?

- First and Last Name
- Address
- Name of Project/NOFA/RFP
- Phone Number
- Preferred Contact Method
- Reason for Complaints or Appeal

Appeals

Appeal Tier Reviews

- Tier I: Program Area
- Tier II: Appeals Review Committee
- Tier III: State Escalation*

Important Timelines

- Appellant **MUST** file Appeal **in writing** within 30 days of award determination
- HCD acknowledges receipt within 1 business day
- Appellant has 5 days to submit supporting documentation
- HCD renders an Appeal Determination Letter within 45 days for NOFAs.

*DR-17 Funded programs ONLY

HOW TO APPEAL A DECISION
FOR HURRICANE IKE, 2016 FLOODING AND HURRICANE HARVEY

WHAT YOU NEED TO KNOW BEFORE YOU FILE AN APPEAL

1. All applicants have the right to appeal a determination made by the Housing and Community Development Department (HCD). Appeals are accepted in writing via email, mailed or delivered letter, or online submission form. To be considered complete, an appeal must include:
 - Project address;
 - Project number (if applicable);
 - Date of appeal;
 - Nature of appeal.
2. We encourage you to email **supporting documentation**, if applicable, with your appeal request.
3. Appeals consists of 3 levels: first level, second level, and state escalation level.

WHAT ARE THE GROUNDS FOR APPEAL?

The Appellants may appeal on any of the following grounds:

- Non-receipt of an award through NOFA or OFD process;
- Denial of services through any of HCD's programs or contracting opportunity;
- Denial of a Resolution of No Opposition or Resolution of Support for tax credits;
- Program award calculation;
- Repairs-based program determination of damages that results in: Rehabilitation or Reconstruction;
- Procedural error where an application was not processed by program staff in accordance with the program guidelines;
- Violation or concern of fair housing.

For Tier 1 and Tier 2, send request by the following options:
Mailing Address: City of Houston Housing and Community Development Department
1717A, Complaints and Appeals Administration/Complaints and Appeals
2100 Travis Street, 9th floor, Houston, TX, 77002
In-person: During our business hours: Mon-Fri, 8am-5pm
Email us: hcdcomplaintsappeal@houstontx.gov
Online submission at: houstontx.gov/housing/forms/onlineappeals-request-form.html

For Tier 3, send requests to:
Mailing Address
Texas General Land Office
ATTN: CLD-CLO
P.O. Box 13873, Austin, TX, 78711-2873
Phone: 800-685-6837 or 512-475-5000
Email: clg@recovery.texas.gov
Business Hours: Mon-Fri, 8am-5pm

If you need assistance, please call the Complaints and Appeals team at 832-394-6200 ext. 8.

For more information visit
<https://houstontx.gov/housing/appeals.html>

Filing Information

Hours of Operation: Monday –Friday 8 A.M. –5 P.M.



Hotline*

832-394-6200 ext. 8



Email

HCDDComplaintsAppeal@houstontx.gov



In-Person or Mail

Housing and Community Development
ATTN: Complaints & Appeals
2100 Travis Street, 9th FL
Houston, TX 77002

*For complaints **ONLY**

HOW TO APPEAL A DECISION

FOR HURRICANE IKE, 2016 FLOODING AND HURRICANE HARVEY

WHAT YOU NEED TO KNOW BEFORE YOU FILE AN APPEAL

1. All appellants have the right to appeal a determination made by the Housing and Community Development Department (HCDD). Appeals are accepted in writing to email, mail or delivered in person, using submission form. To be considered complete, an appeal must include:
 - Project address
 - Project number (if applicable)
 - Date of appeal
 - Name of appellant
2. We encourage you to email **supporting documentation**. It also includes your appeal request.
3. Appeals consist of 3 levels: First level, second level, and state escalation level.

WHAT ARE THE GROUNDS FOR APPEAL?

- Approval of an award through MDR or RFP process
- Approval of award through HCDD program or contracting responsibility
- Dispute of Decisions of the Commission or Resolution of Support for app credits
- Program award violations
- Rejected award program determination of damages that results in redistribution or reimbursement
- Procedural error where app qualification was not processed by program staff in accordance with the program guidelines
- Violation or concern of the housing

For Tier 1 and Tier 2, send request by the following options:
Mailing Address: City of Houston Housing and Community Development, Department
2100 Travis Street, 9th Floor, Houston, TX 77002
In person: 2100 Travis Street, Houston, TX 77002
Email: hcddcomplaintsappeal@houstontx.gov
Online submission: hcdd.complaintsappeal@houstontx.gov

For Tier 3, send requests to:
Mailing Address:
Texas General Land Office
P.O. Box 12070
1401 Dow Street, Austin, TX 78713-2070
Phone: (800) 832-8337 or (512) 475-5000
Email: tbl@land.texas.gov
Business Hours: Mon-Fri, 8am-5pm

If you need assistance, please call the Complaints and Appeals team at 832-394-6200 ext. 8

APPELLANTS MUST FOLLOW THESE TIERS IN ORDER.

FIRST LEVEL APPEAL (TIER 1)

The division or program will send a notice and other materials to you. You must respond to the notice, object or appeal your appeal and obtain the determination. Appeals should be received within **30 calendar days** from the date of the notice.

SECOND LEVEL APPEAL (TIER 2)

If you do not agree with the decision made in the first appeal, you have the right to request a second appeal. You have **30 calendar days** from the date of appeal denial letter to appeal. The Appeals Review Committee will review all documentation and the supporting documents you send to support your appeal. We will make a second determination.

STATE ESCALATION LEVEL (TIER 3)

If you do not agree with the decision made in the Second Appeal, you have the right to appeal to the Texas General Land Office (TGLO). You have **30 calendar days** from the date of Appeal Denial letter to appeal. The Texas General Land Office will review all information and make a determination at that time. This decision is final.

For Tier 3, send requests to:
Mailing Address:
Texas General Land Office
P.O. Box 12070
1401 Dow Street, Austin, TX 78713-2070
Phone: (800) 832-8337 or (512) 475-5000
Email: tbl@land.texas.gov
Business Hours: Mon-Fri, 8am-5pm

HOW WE RECEIVE COMPLAINTS

HOTLINE
832-394-6200 ext. 8

IN PERSON OR VIA MAIL
2100 Travis St. 9th Floor
Houston, Texas 77002
Attn: CCA Complaints and Appeals

EMAIL
hcddcomplaintsappeal@houstontx.gov

HOW WE PROCESS COMPLAINTS

1. Receive Complaint
2. Assess & Investigate
3. Collaborate with Division
4. Resolve Complaint within 15-working days

FOR MORE INFORMATION VISIT
houstontx.gov/housing/complaints.html

City of Houston Housing and Community Development

Accessing the NOFA

Presented by Linsi Broom

Accessing the NOFA

<https://houstontx.gov/housing/funding.html>

FUNDING/CONTRACT OPPORTUNITIES

This page contains information on ongoing Request for Proposals and other funding opportunities.



HOUSING DEPARTMENT FUNDING

For ongoing Request for Proposals and other funding opportunities related to the Housing department in general

[REQUEST FOR PROPOSAL \(RFP\) / REQUEST FOR QUOTATION \(RFQ\)](#)

[NOTICE OF FUNDING AVAILABILITY \(NOFA\)](#)

[UNSOLICITED GRANT PROPOSALS](#)

[AWARDED CONTRACTS](#)

[UPCOMING FUNDING OPPORTUNITIES](#)



HARVEY RECOVERY FUNDING OPPORTUNITIES

For ongoing Request for Proposals and other funding opportunities related to Hurricane Harvey

[REQUEST FOR PROPOSAL \(RFP\) / REQUEST FOR QUOTATION \(RFQ\)](#)

[NOTICE OF FUNDING AVAILABILITY \(NOFA\)](#)

[AWARDED CONTRACTS](#)

[UPCOMING FUNDING OPPORTUNITIES](#)



2100 Travis Street, 9th Floor

DEPARTMENT INFORMATION

About the Department
Leadership Team
Press Releases & Media Inquiries
Work at HCD

CONNECT WITH HCD



Accessing the NOFA

WESLEY CHAPEL NOFA

The City of Houston's Housing and Community Development (HCD) Department plays a crucial role in enhancing and empowering Houston neighborhoods through various programs. The City works hand in hand with government and nonprofit organizations to ensure that public facilities are acquired, renovated, and built to benefit the community.

Currently, HCD is soliciting applications for the development of the 2200 block of Emancipation Avenue within the city's boundaries. As part of this opportunity, the City will provide the selected developer with ownership of the land/deed as a performance-based, forgivable loan for a period of 20 years. To be considered, applicants must demonstrate their ability to construct, rehabilitate, and manage a mixed-use cultural arts public facility and housing development. The applications will undergo a thorough review, underwriting, and scoring process, with awardees selected based on a predetermined set of criteria outlined in the NOFA.

[VIEW NOFA !\[\]\(e78f798d4ea5c530c9db49e7d26e6b95_img.jpg\)](#)[VIEW APPLICABLE NOFA DOCUMENTS !\[\]\(23d9fc146e83b5c3013cfa32c784f8d5_img.jpg\)](#)[HCD NOFA DOCUMENT SUBMITTAL PORTAL !\[\]\(c694a3ff3b077d76910920a6a1593ab4_img.jpg\)](#)

Accessing the NOFA

WESLEY CHAPEL NOFA

The City of Houston's Housing and Community Development (HCD) Department plays a crucial role in enhancing and empowering Houston neighborhoods through various programs. The City works hand in hand with government and nonprofit organizations to ensure that public facilities are acquired, renovated, and built to benefit the community.

Currently, HCD is soliciting applications for the development of the 2200 block of Emancipation Avenue within the city's boundaries. As part of this opportunity, the City will provide the selected developer with ownership of the land/deed as a performance-based, forgivable loan for a period of 20 years. To be considered, applicants must demonstrate their ability to construct, rehabilitate, and manage a mixed-use cultural arts public facility and housing development. The applications will undergo a thorough review, underwriting, and scoring process, with awardees selected based on a predetermined set of criteria outlined in the NOFA.

[VIEW NOFA](#) 

[VIEW APPLICABLE NOFA DOCUMENTS](#) 

Accessing the NOFA

https://purchasing.houstontx.gov/Bid_Display.aspx?id=T33046

City of Houston Strategic Purchasing

The complete online resource dedicated to doing business with the City of Houston.

SUPPLIER SERVICES

[Supplier Logon](#)

[Supplier Help](#)

Finance Department
Strategic Procurement
City Hall Building
901 Bagby Street
Concourse Level
Houston, TX 77002

[Contact the City of Houston](#)

Solicitation Files

The following documents are for Solicitation **T33046** :

Buyer Email: linsi.broom@houstontx.gov

5 Suppliers have downloaded this bid.

DATE	SIZE	DOCUMENT/FOLDER
10/10/2023 2:56:44 PM	1,476KB	T33046 Wesley PF NOFA.pdf
10/10/2023 3:54:01 PM	84KB	2023 Wesley Chapel NOFA Application Workbook (updated).xlsx
10/10/2023 3:54:11 PM	17KB	Certification_Regarding_Debarment_Suspension_and_Other_Responsibility_Matters-081822.doc.docx
10/10/2023 3:54:21 PM	48KB	Conflict of Interest Questionnaire Form - CoH.pdf
10/10/2023 3:54:34 PM	394KB	HCD Conflict of Interest Form - Business Entities.pdf
10/10/2023 3:54:51 PM	135KB	Ownership Form.pdf

[View Interested Suppliers](#)

Please remember that it is still a City policy that a sealed, signed bid be submitted to the City Secretary by the due date. After you submit your bid online, please PRINT and SIGN and SUBMIT to the City Secretary.


[More details...](#)

Accessing the NOFA

WESLEY CHAPEL NOFA

The City of Houston's Housing and Community Development (HCD) Department plays a crucial role in enhancing and empowering Houston neighborhoods through various programs. The City works hand in hand with government and nonprofit organizations to ensure that public facilities are acquired, renovated, and built to benefit the community.

Currently, HCD is soliciting applications for the development of the 2200 block of Emancipation Avenue within the city's boundaries. As part of this opportunity, the City will provide the selected developer with ownership of the land/deed as a performance-based, forgivable loan for a period of 20 years. To be considered, applicants must demonstrate their ability to construct, rehabilitate, and manage a mixed-use cultural arts public facility and housing development. The applications will undergo a thorough review, underwriting, and scoring process, with awardees selected based on a predetermined set of criteria outlined in the NOFA.

[VIEW NOFA](#) 

[VIEW APPLICABLE NOFA DOCUMENTS](#) 

Accessing the NOFA

WESLEY CHAPEL NOFA

The City of Houston's Housing and Community Development (HCD) Department plays a crucial role in enhancing and empowering Houston neighborhoods through various programs. The City works hand in hand with government and nonprofit organizations to ensure that public facilities are acquired, renovated, and built to benefit the community.

Currently, HCD is soliciting applications for the development of the 2200 block of Emancipation Avenue within the city's boundaries. As part of this opportunity, the City will provide the selected developer with ownership of the land/deed as a performance-based, forgivable loan for a period of 20 years. To be considered, applicants must demonstrate their ability to construct, rehabilitate, and manage a mixed-use cultural arts public facility and housing development. The applications will undergo a thorough review, underwriting, and scoring process, with awardees selected based on a predetermined set of criteria outlined in the NOFA.

[VIEW NOFA](#)

[VIEW APPLICABLE NOFA DOCUMENTS](#)

Wesley Chapel NOFA Documents

Show entries

Search:

Part	Document Name	View
1	Wesley Chapel NOFA Application Checklist	View
2	Wesley Chapel NOFA Application Workbook	View
3	Certification Regarding Debarment, Suspension and Other Responsibility Matters	View
4	Certification for Contracts, Grants, Loans and Cooperative Agreements	View

Showing 1 to 4 of 8 entries

< Previous 1 2 Next >

Submitting an Application

Presented by Linsi Broom

Applications will only be received online via [HCD Document Submission Portal](#)

Using the OnBase Portal

- <https://bit.ly/NOFA-DocumentPortal>

WESLEY CHAPEL NOFA

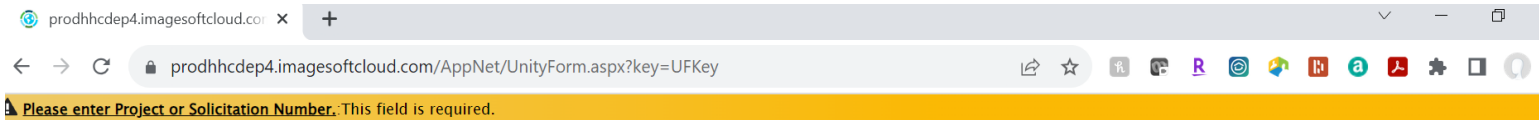
The City of Houston's Housing and Community Development (HCD) Department plays a crucial role in enhancing and empowering Houston neighborhoods through various programs. The City works hand in hand with government and nonprofit organizations to ensure that public facilities are acquired, renovated, and built to benefit the community.

Currently, HCD is soliciting applications for the development of the 2200 block of Emancipation Avenue within the city's boundaries. As part of this opportunity, the City will provide the selected developer with ownership of the land/deed as a performance-based, forgivable loan for a period of 20 years. To be considered, applicants must demonstrate their ability to construct, rehabilitate, and manage a mixed-use cultural arts public facility and housing development. The applications will undergo a thorough review, underwriting, and scoring process, with awardees selected based on a predetermined set of criteria outlined in the NOFA.

[VIEW NOFA](#) [VIEW APPLICABLE NOFA DOCUMENTS](#) [HCD NOFA DOCUMENT SUBMITTAL PORTAL](#)

Using the OnBase Portal

- <https://bit.ly/NOFA-DocumentPortal>



HCD Document Submission Portal



HCD DOCUMENT SUBMISSION PORTAL

This Document Submission Portal Program is designed to allow HCD external partners, vendors and contractors to upload required documents for RFP, RFQ, NOFA, bid processes, housing projects and other related matters.

Are document(s) for a NOFA Submission? If Yes, Please enter Solicitation Number below. *

Yes ← Must enter "yes" here

Project Information

<p>Please enter Project or Solicitation Number. * <input type="text"/></p>	<p>NOFA Title <input type="text"/> Enter solicitation number here</p>	<p>NOFA Status <input type="text"/></p>
<p>Division <input type="text"/></p>	<p>Project Name * <input type="text"/></p>	<p>Project Address * <input type="text"/></p>
<p>Project City * <input type="text"/></p>		

Using the OnBase Portal

HCD Document Submission Portal



HCD DOCUMENT SUBMISSION PORTAL

This Document Submission Portal Program is designed to allow HCD external partners, vendors and contractors to upload required documents for RFP, RFQ, NOFA, bid processes, housing projects and other related matters.

Are document(s) for a NOFA Submission? If Yes, Please enter Solicitation Number below. *

Yes

Project Information

Please enter Project or Solicitation Number. *

T33046

NOFA Title

WESLEY CHAPEL NOFA

NOFA Status

ACTIVE

Division

PUBLIC FACILITIES

Project Name *

Project Address *

Project City *

Houston

Project State *

TX

Project Zip *

Organization Information

Legal Name of Entity *

Type of Organization *

Contact Name *

Contact Title *

Contact Phone Number *

Contact Email *

Address *

City *

Houston

State *

TX

Zip Code *

Using the OnBase Portal

Threshold (Minimum Requirements)

Minimum Requirements (0)

NOFA-T1 Attestation of non-debarment and/or suspension

Attach NOFA-T1 Attestation of non-debarment and/or suspension

NOFA-T2 Attestation that organization in good standing with City.

Attach NOFA-T2 Attestation that organization in good standing with City.

NOFA-T3 Proof of Billing Filing with the Secretary of State

Attach NOFA-T3 Proof of Billing Filing with the Secretary of State

Minimum Requirements (0)

NOFA-T4 Certificate of Account Status from Texas Comptroller

Attach NOFA-T4 Certificate of Account Status from Texas Comptroller

NOFA-T5 Current 501 (c)(3) or 501 (c)(4) if applicable

Attach NOFA-T5 Current 501 (c)(3) or 501 (c)(4) if applicable

NOFA-T6 Evidence that development meets the minimum affordability requirements

Attach NOFA-T6 Evidence that development meets the minimum affordability requirements

Using the OnBase Portal

Please select below for Uploading Documents

NOFA Required Application Content (0)

NOFA-Wesley Chapel Application Checklist

[Attach NOFA-Wesley Chapel Application Checklist](#)

NOFA-Public Facilities Application Workbook

[Attach NOFA-Public Facilities Application Workbook](#)

NOFA-Community Benefit Narrative

[Attach NOFA-Community Benefit Narrative](#)

NOFA-Feasibility for Operating the Chapel and Housing Units

[Attach NOFA-Feasibility for Operating the Chapel and Housing Units](#)

NOFA-Development Experience and Past Performance

[Attach NOFA-Development Experience and Past Performance](#)

NOFA-Scope of Work and Scope of Services

[Attach NOFA-Scope of Work and Scope of Services](#)

NOFA-Leverage of Funds

[Attach NOFA-Leverage of Funds](#)

NOFA-Resilient Development Narrative

[Attach NOFA-Resilient Development Narrative](#)

NOFA-Affidavit Of Ownership Form

[Attach NOFA-Affidavit Of Ownership Form](#)

NOFA-HCDD Conflict of Interest Form

[Attach NOFA-HCDD Conflict of Interest Form](#)

NOFA Required Application Content (0)

NOFA-Board Of Directors, Owners, Officers

[Attach NOFA-Board Of Directors, Owners, Officers](#)

NOFA-Articles Of Inc Or Charter Documents

[Attach NOFA-Articles Of Inc Or Charter Documents](#)

NOFA-Bylaws Or Rules (If Applicable)

[Attach NOFA-Bylaws Or Rules \(If Applicable\)](#)

NOFA-Bank Statements (6 months of most recent)

[Attach NOFA-Bank Statements \(6 months of most recent\)](#)

NOFA-Balance Sheet and Income Statements

[Attach NOFA-Balance Sheet and Income Statements](#)

NOFA-Current Year's Operating Budget

[Attach NOFA-Current Year's Operating Budget](#)

NOFA-Board Member Resumes

[Attach NOFA-Board Member Resumes](#)

NOFA-Resumes for Executive Director and Program Manager

[Attach NOFA-Resumes for Executive Director and Program Manager](#)

- All communication must be sent in writing to HCD_NOFA@houstontx.gov
- **NO DIRECT CONTACT WITH THE PROGRAM AREA**

No Contact Period

- Neither Applicant(s) nor any person acting on Applicant(s)' behalf shall attempt to influence the outcome of the award by the offer, presentation, or promise of gratuities, favors, or anything of value to any appointed or elected official or employee of the City, their families or staff members.
- All inquiries regarding the solicitation are to be directed to the designated City Representative identified on the first page of the NOFA.

No Contact Period

- With the exception of Applicant's formal response to the solicitation and written requests for clarification during the period officially designated for such purpose by the City Representative, neither Applicant(s) nor persons acting on their behalf shall communicate with any appointed or elected official or employee of the City, their families, or staff through written or oral means in an attempt to persuade or attempt to persuade or influence the outcome of the award or to obtain or deliver information intended to or which could reasonably result in an advantage to any Applicant from the time of issuance of the solicitation through the pre-award phase and up to the date the City Secretary publicly posts notice of any City Council agenda containing the applicable award.

No Contact Period

- However, nothing in this paragraph shall prevent an Applicant from making public statements to the City Council convened for a regularly scheduled session after the official selection has been made and placed on the City Council agenda for action, or to a City Council committee convened to discuss a recommendation regarding the Application.

Comments & Questions



THANK YOU



2100 Travis Street, 9th floor, Houston, TX 77002
832-394-6200 | www.houstontx.gov/housing

HOUSTONHOUSING.ORG