

# City of Houston Matching Grant Program



**Sponsored by the Department of Neighborhoods  
Regulation & Neighborhood Affairs (RNA) Committee Presentation-March 23, 2017**

# What is a matching grant?

- \* The Neighborhood Matching Grant Program helps neighborhoods fund various beautification and improvement projects by providing a dollar-for-dollar matching grant reimbursement ranging from \$500.00 to \$5,000.00 dollars. This program is administered in partnership through the City of Houston Department of Neighborhoods and the City of Houston Council Member's Offices.

# What is an eligible project?

- \* Proposed projects must meet the following requirements:
  - \* Improve a neighborhood through a physical improvement.
  - \* Involve neighborhood residents, have long-standing benefits.
  - \* Accessible to the public.
- \* What is not eligible?
  - \* The program will not pay for ongoing operation or maintenance such as upkeep of landscaping or a community garden.

# City of Houston Matching Grant Program



**Shenandoah Civic Association (2014)  
Subdivision Marker & Esplanade Improvement**

Project Cost: \$1,316.44  
Grant Awarded: \$658.22



# Examples of eligible projects

- \* Street sign toppers
- \* Entryway signage
- \* Entryway columns
- \* Esplanade landscaping and irrigation
- \* Park benches
- \* Electrical signage
- \* Walk ways with pavers
- \* Murals, etc.

Before



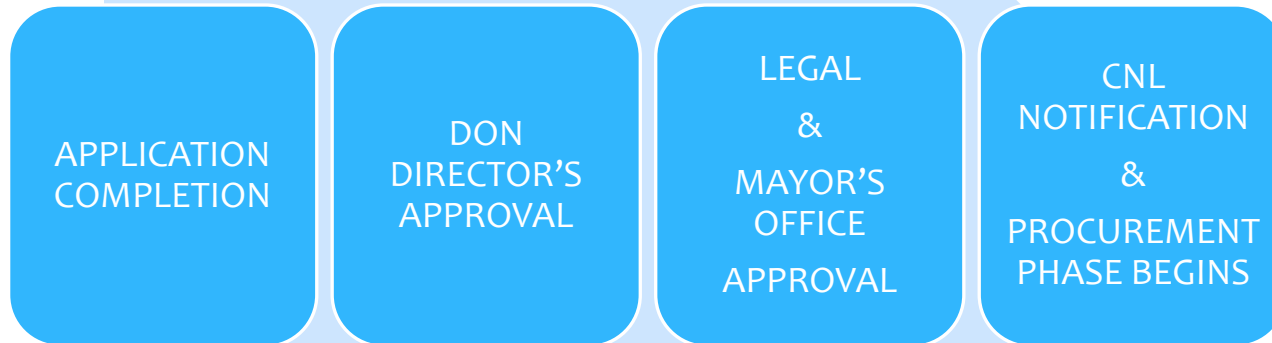
After



Street sign toppers

# City of Houston Matching Grant Process

## Phase I-Application



# City of Houston Matching Grant Program Two Phases: Application and Procurement

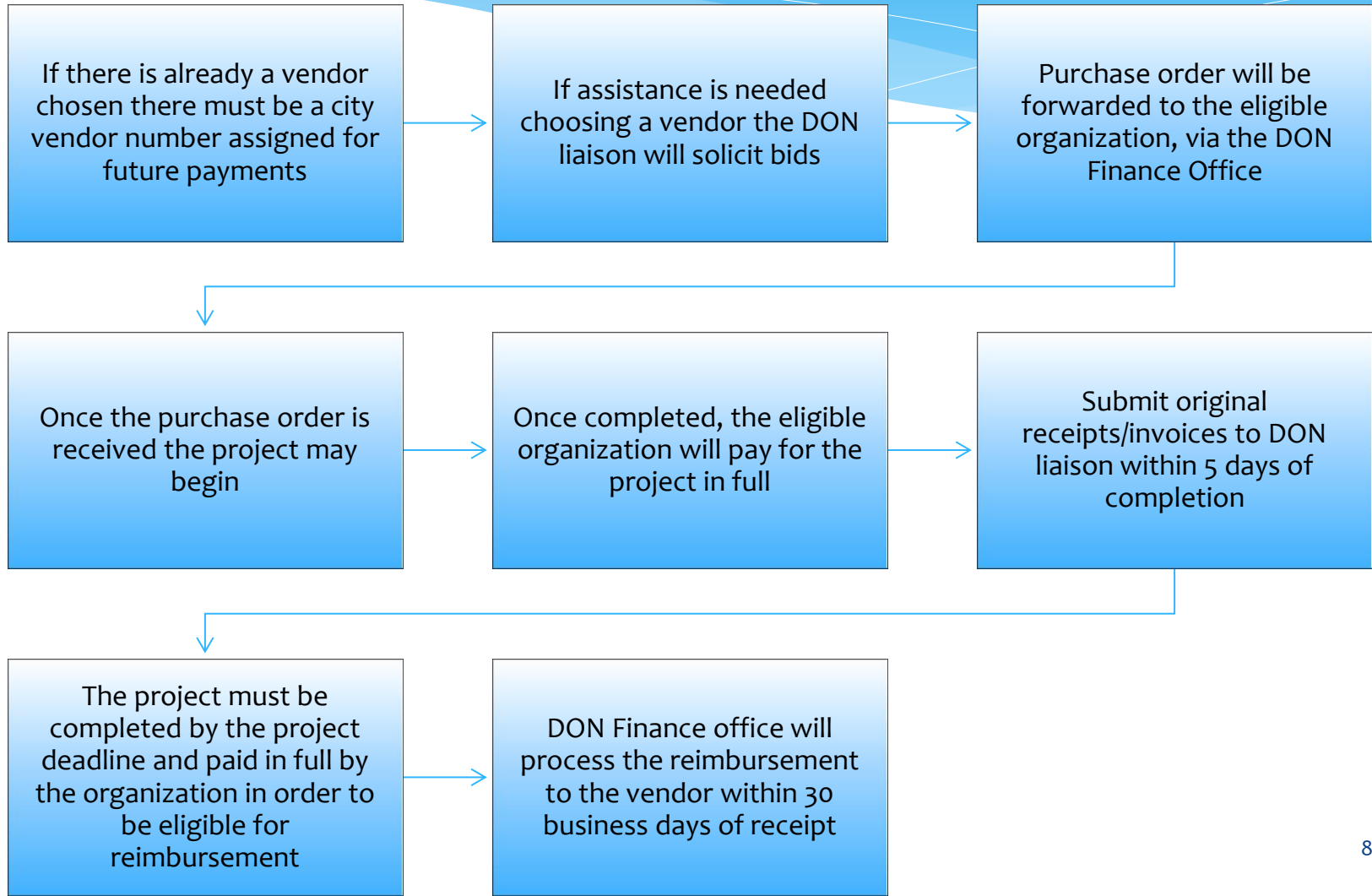
## **Application packet checklist:**

*ALL questions answered.*

- ❖ 501 (c) (3) or a 501 (c) (4) Certificate of Incorporation from the State of Texas
- ❖ Council member approval of funds
- ❖ Letter of permission from owner of the proposed site
- ❖ Proof of ownership of proposed site
- ❖ Photo of proposed site
- ❖ 3 letters of support for your project
- ❖ ALL required City of Houston approval(s)

# City of Houston Matching Grant Process

## Phase II-Procurement





# Procurement phase

## Procurement checklist:

- ❖ Approved application packet
- ❖ City vendor number
- ❖ Proof of services and payment (Original receipts/completed invoices and cancelled checks/credit card receipts)

# DON Matching Grant Contacts

Council District	DON Grant Coordinator	Contact
A, B, E, and Knox (At-Large)	Mr. Alvin Byrd	Phone: (832) 393-0887 Email: Alvin.Byrd@houstontx.gov
D, I, H, and Kubosh (At-Large)	Mrs. Mayra Hypolite	Phone: (832) 394-0701 Email: <a href="mailto:Mayra.Hypolite@houstontx.gov">Mayra.Hypolite@houstontx.gov</a>
C, G, and Edwards (At-large)	Mr. Rashad Cave	Phone: (832) 393-0970 Email: Rashad.Cave@houstontx.gov
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# Department of Neighborhoods

## Q & A



*Department of Neighborhoods is  
SUPER!*

*Service - United - Professional - Excellent - Responsive*

