



Housing and Community Affairs Committee

Committee Members

Mike Laster (Chair)
Dwight A. Boykins
Michael Kubosh
Mike Knox

Robert Gallegos (Vice Chair)
David W. Robinson
Karla Cisneros

AGENDA

Wednesday, February 1, 2017, 2:30 PM
City Hall Chambers

Call to Order/Welcome Remarks – Council Member Mike Laster, Chair

I. Public Services

For review and possible authorization:

- a) The Men's Center Inc., dba Recenter – (District D) – An Ordinance authorizing a first contract amendment between the City of Houston and The Men's Center Inc., dba Recenter, providing \$100,000 in CDBG funds for case management to current emergency and transitional housing residents who are recovering from alcohol and/or substance abuse
- b) SEARCH Homeless Services – (All Districts) – An Ordinance authorizing a \$550,000 first contract amendment, exercising the renewal option between the City of Houston and SEARCH Homeless Services for the operation of a housing case management and support services program for homeless individuals
- c) Houston Help Inc. – (District D) – An Ordinance authorizing a \$348,975 first contract amendment, exercising the renewal option between the City of Houston and Houston Help Inc. for administration and operation of a HOPWA community residence with supportive services for individuals affected by HIV/AIDS
- d) The Women's Home – (District C) – An Ordinance authorizing a \$100,000 first contract amendment between the City of Houston and The Women's Home to operate a Homeless Services Program

Presentation:

- Tom McCasland, Director, Housing and Community Development Department
- Melody Barr, Deputy Assistant Director

II. Multifamily

For review and possible authorization:

- a) Resolution of Support – City (District TBD) – A Resolution of Support for applicants with developments located in the Houston city limits seeking competitive 9% housing tax credits (HTCs) allocated by the Texas Department of Housing and Community Affairs
- b) Resolution of Support – ETJ (District – None) – A Resolution of Support for applicants with developments located in the ETJ seeking competitive 9% housing tax credits (HTCs) allocated by the Texas Department of Housing and Community Affairs
- c) Resolution of No Objection – City (District TBD) – A Resolution of No Objection for applicants with developments located in the Houston city limits seeking competitive 9% housing tax credits (HTCs) allocated by the Texas Department of Housing and Community Affairs
- d) Resolution of No Objection – ETJ (District – None) – A Resolution of No Objection for applicants with developments located in the ETJ seeking competitive 9% housing tax credits (HTCs) allocated by the Texas Department of Housing and Community Affairs

Presentation:

- Tom McCasland, Director, Housing and Community Development Department
- Ryan Bibbs, Division Manager

III. Houston Community Land Trust – A Presentation

Presentation:

- Tom McCasland, Director, Housing and Community Development Department
- Beth Sorce, Grounded Solutions

IV. Public Comments

Action may be taken on any or all of the above items.

Committee meetings are open to the public.

For information about this committee, contact Jonny Flores 832.393.3015

V. Director's Comments

Tom McCasland, Director, Housing and Community Development Department

SUBJECT: An Ordinance authorizing a first contract amendment between the City of Houston and The Men's Center Inc., dba Recenter, providing \$100,000 in CDBG funds for case management to current emergency and transitional housing residents who are recovering from alcohol and/or substance abuse	Page 1 of 1	Agenda Item #
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FROM: Tom McCasland, Director Housing and Community Development Department	Origination Date 12/27/2016	Agenda Date
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DIRECTOR'S SIGNATURE:	Council District affected: District D
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For additional information contact: Roxanne Lawson Phone: 832-394-6307	Date and identification of prior authorizing Council action: 3/9/2016 (O) 2016-0164
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RECOMMENDATION: Approval of an Ordinance authorizing a first contract amendment between the City of Houston and The Men's Center Inc., dba Recenter, providing **\$100,000** in CDBG funds for case management to current emergency and transitional housing residents who are recovering from alcohol and/or substance abuse

Amount of Funding: <p style="text-align: center;">\$100,000</p>	Finance Budget:
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SOURCE OF FUNDING [] General Fund [X] Grant Fund [] Enterprise Fund

Community Development Block Grant (CDBG) Fund 5000

SPECIFIC EXPLANATION:

The Housing and Community Development Department (HCDD) recommends approval of a first contract amendment between the City of Houston and The Men's Center Inc., dba Recenter, a sober living environment, providing **\$100,000** in CDBG funds for case management to a minimum of 50 current emergency and transitional housing residents who are recovering from alcohol and/or substance abuse.

Case management consists of services that will help these individuals gain access to needed medical, social, and educational services. This includes direct assistance in obtaining these services, coordination of care, case oversight, and linkage to other appropriate services. The City provides 100% of the budget for this program.

Category	Total Contract Amount	Percent
Administration	\$10,000.00	10%
Program Cost	\$90,000.00	90%
Total	\$100,000.00	100%

HCDD conducted a Request for Proposals (RFP) for Public Service contracts for fiscal year 2016 with a one-year renewal option for fiscal year 2017. Recenter was one of the agencies selected. This Ordinance will grant the one-year renewal period from March 1, 2017 through February 28, 2018. This is the first public services contract the City of Houston has awarded to Recenter.

This item was reviewed by the Housing and Community Affairs Committee on February 1, 2017.

TM:MNB:KS
cc: Legal Department
Mayor's Office
City Secretary
Finance Department

REQUIRED AUTHORIZATION

Finance Director:	Other Authorization:	Other Authorization:
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TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

12/27/16 -SEARCH – Homeless Svcs

SUBJECT: An Ordinance authorizing a \$550,000 first contract amendment, exercising the renewal option between the City of Houston and SEARCH Homeless Services for the operation of a housing case management and support services program for homeless individuals		Category #	Page 1 of 1	Agenda Item #												
FROM: Tom McCasland, Director Housing and Community Development Department		Origination Date 12/27/16	Agenda Date													
DIRECTOR'S SIGNATURE:		Council District(s) affected: All														
For additional information contact: Roxanne Lawson Phone: 832-394-6307		Date and identification of prior authorizing Council action: 04/05/16 (O) 2016-256														
RECOMMENDATION: Approval of an Ordinance authorizing a \$550,000 first contract amendment between the City of Houston and SEARCH Homeless Services for the operation of a housing case management and support services program for homeless individuals																
Amount of Funding: \$550,000.00			Finance Budget:													
SOURCE OF FUNDING <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund																
Homeless Housing and Services Program (HHSP) – Fund 5010																
SPECIFIC EXPLANATION:																
<p>The Housing and Community Development Department (HCDD) recommends approval of a first contract amendment between the City of Houston and SEARCH Homeless Services providing \$550,000 for the operation of a housing case management and support services program for 190 homeless or previously homeless individuals housed at various apartment complexes. Services will include housing navigator and case management support to guide homeless persons from the streets to permanent housing, and provide move-in cost assistance to help homeless persons secure available permanent housing. The grant provides 50% of the funding for this program.</p>																
<table border="1"> <thead> <tr> <th>Category</th> <th>Total Contract Amount</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>Administrative</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">0%</td> </tr> <tr> <td>Program Costs</td> <td style="text-align: center;">\$550,000</td> <td style="text-align: center;">100%</td> </tr> <tr> <td>Total</td> <td style="text-align: center;">\$550,000</td> <td style="text-align: center;">100%</td> </tr> </tbody> </table>					Category	Total Contract Amount	Percent	Administrative	\$0	0%	Program Costs	\$550,000	100%	Total	\$550,000	100%
Category	Total Contract Amount	Percent														
Administrative	\$0	0%														
Program Costs	\$550,000	100%														
Total	\$550,000	100%														
<p>HCDD conducted a Request for Proposals (RFP) for Public Services contracts for fiscal year 2016, with a renewal option for fiscal year 2017. SEARCH was one of the agencies selected. This first contract amendment exercises the option for fiscal year 2017, and provides funding from April 1, 2017 – August 31, 2017. SEARCH has been funded by the City in various contracts since 2000.</p>																
<p>The Housing and Community Affairs Committee reviewed this item on February 1, 2017.</p>																
<p>TM:MNB:RLJ</p>																
<p>cc: Legal Department Mayor's Office City Secretary Finance Department</p>																
REQUIRED AUTHORIZATION																
Finance Director:		Other Authorization:		Other Authorization:												

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

12/28/16 – Houston Help - HOPWA

SUBJECT: An Ordinance authorizing a \$348,975 first contract amendment, exercising the renewal option between the City of Houston and Houston Help Inc. for administration and operation of a HOPWA community residence with supportive services for individuals affected by HIV/AIDS	Category #	Page 1 of 1	Agenda Item #
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FROM: Tom McCasland, Director Housing and Community Development Department	Origination Date 12/28/16	Agenda Date
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DIRECTOR'S SIGNATURE:	Council District(s) affected: D
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For additional information contact: Roxanne Lawson Phone: 832-394-6307	Date and identification of prior authorizing Council action: 02/24/16 (O) 2016-0137
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RECOMMENDATION: Approval of an Ordinance authorizing a \$348,975 first contract amendment between the City of Houston and Houston Help Inc. for administration and operation of a HOPWA community residence with supportive services for individuals affected by HIV/AIDS

Amount of Funding: \$348,975	Finance Budget:
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SOURCE OF FUNDING General Fund Grant Fund Enterprise Fund

Housing Opportunities for Persons With AIDS (HOPWA) – Fund 5000

SPECIFIC EXPLANATION:

The Housing and Community Development Department (HCDD) recommends approval of a first contract amendment between the City of Houston and Houston Help Inc. to finance the administration and operation of a HOPWA community residence with supportive services.

The City will grant Houston Help Inc. \$348,975 to operate a 50-unit community residence for 50 HOPWA-eligible households, and to provide permanent housing and supportive services for persons affected by HIV/AIDS. Supportive services include case management, child care and life skills training. Operating costs include property management, utilities, property insurance and other costs. HOPWA funds are providing 41% of the cost of this program.

Category	Total Contract Services	Percent
Administrative	\$4,733	1.4%
Supportive Services	\$116,962	33.5%
Operating Costs	\$227,280	65.1%
Total	\$348,975	100%

HCDD conducted a Request for Proposals (RFP) for HOPWA contracts for fiscal year 2016 with a one-year renewal option for fiscal year 2017. Houston Help Inc. was one of the agencies selected. This first contract amendment exercises the option for fiscal year 2017, and provides funding from March 1, 2017 – February 28, 2018.

Houston Help Inc. began receiving HOPWA funds through the City in 1998.

The Housing and Community Affairs Committee reviewed this item on February 1, 2017.

TM:MNB:RLJ

cc: Legal Department, Mayor's Office, City Secretary, Finance Department

REQUIRED AUTHORIZATION

Finance Director:	Other Authorization:	Other Authorization:
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TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

12/28/16-The Women's Home/CDBG

SUBJECT: An Ordinance authorizing a \$100,000 first contract amendment between the City of Houston and The Women's Home to operate a Homeless Services Program		Category #	Page 1 of 1	Agenda Item #												
FROM: Tom McCasland, Director Housing and Community Development Department		Origination Date 12/28/16		Agenda Date												
DIRECTOR'S SIGNATURE:		Council District(s) affected: C														
For additional information contact: Roxanne Lawson Phone: 832-394-6307		Date and identification of prior authorizing Council action: 03/09/16 (O) 2016-0166														
RECOMMENDATION: Approval of an Ordinance authorizing a \$100,000 first contract amendment between the City of Houston and The Women's Home to operate a Homeless Services Program																
Amount of Funding: \$100,000			Finance Budget:													
SOURCE OF FUNDING <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund Community Development Block Grant (CDBG) – Fund 5000																
SPECIFIC EXPLANATION: The Housing and Community Development Department (HCDD) recommends approval of a first contract amendment between the City of Houston and The Women's Home to finance the operation of a Homeless Services Program. The Women's Home will provide services to approximately 125 homeless women residing in the Houston area during the course of one year. The program will provide project participants with transportation to increase their access to essential services as well as case management services while they reside in transitional and permanent supportive housing. By providing these services, The Women's Home will help participants increase their stability and obtain the resources they need to successfully transition away from homelessness. CDBG funds are providing approximately 59% of the cost of this program and 41% is provided by other funding sources.																
<table border="1"> <thead> <tr> <th>Category</th> <th>Total Contract Services</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>Administrative</td> <td>\$0</td> <td>0%</td> </tr> <tr> <td>Program</td> <td>\$100,000</td> <td>100%</td> </tr> <tr> <td>Total</td> <td>\$100,000</td> <td>100%</td> </tr> </tbody> </table>					Category	Total Contract Services	Percent	Administrative	\$0	0%	Program	\$100,000	100%	Total	\$100,000	100%
Category	Total Contract Services	Percent														
Administrative	\$0	0%														
Program	\$100,000	100%														
Total	\$100,000	100%														
<p>HCDD conducted a Request for Proposals (RFP) for Public Services contracts for fiscal year 2016. The Women's Home was one of the agencies selected. This Ordinance will approve the contract period from March 1, 2017 through February 28, 2018. This is the second year The Women's Home will receive CDBG funds from the City.</p> <p>The Housing and Community Affairs Committee reviewed this item on February 1, 2017.</p> <p>TM:MNB:RLJ</p> <p>cc: Legal Department, Mayor's Office, City Secretary, Finance Department</p>																
REQUIRED AUTHORIZATION																
Finance Director:		Other Authorization:		Other Authorization:												