



## Housing and Community Affairs Committee

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### Committee Members

Mike Laster (Chair)  
Jerry Davis  
David W. Robinson  
Richard Nguyen

Robert Gallegos (Vice Chair)  
Larry Green  
Ed Gonzalez  
Dwight A. Boykins

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### AGENDA

Tuesday, September 15, 2015 10:00 AM  
City Hall Chambers

Call to Order/Welcome Remarks -- Council Member Mike Laster, Chair

#### I. Public Facilities

For review and possible authorization:

- a. Star of Hope Mission Cornerstone Community (District D) – An Ordinance authorizing a contract between the City of Houston and the Star of Hope Mission providing \$800,000 in Tax Increment Reinvestment Zone funds for the permit fees associated with construction of Star of Hope Mission’s Cornerstone Community
- b. The Men’s Center (District D) – An Ordinance authorizing a contract between the City of Houston and The Men’s Center Inc. (d/b/a Recenter), providing \$1,194,206 of Homeless and Housing Bond funds and \$627,087 of Tax Increment Reinvestment Zone funds for construction of a supportive housing facility
- c. Harmony House, Inc. (District H) – An Ordinance authorizing approval of a Contract between the City of Houston and the Harmony House Inc., providing \$2,700,000 in TIRZ funds for construction of a homeless persons facility at 702 Girard Street

Presentation:

- Neal Rackleff, Director, Housing and Community Development Department
- Ana Patino-Martinez, Division Manager

## II. Public Services

For review and possible authorization:

- a. SEARCH Homeless Services (All Districts) – An Ordinance authorizing a First Contract Amendment to change funding sources in a contract between the City of Houston and SEARCH Homeless Services (SEARCH) for the operation of a housing, case management and support services program for homeless individuals
- b. Child Care Council of Greater Houston (All Districts) – An Ordinance authorizing a First Contract Amendment between the City of Houston and Child Care Council of Greater Houston to change funding sources for the administration and operation of the City’s Homeless Services Program
- c. Fulton Village Redevelopment Corporation (All Districts) – An Ordinance authorizing a Contract Amendment between the City of Houston and Fulton Village Redevelopment Corporation to amend the scope of work and change funding sources for the operation of the Rapid Rehousing Financial Assistance Intermediary
- d. Catholic Charities (All Districts) – An Ordinance authorizing a Contract Amendment between the City of Houston and Catholic Charities of the Archdiocese of Galveston-Houston to change the funding source for the operation of the Rapid Rehousing Case Management Intermediary
- e. SEARCH Homeless Services (All Districts) – An Ordinance authorizing a Contract Amendment between the City of Houston and SEARCH Homeless Services to add \$250,000 for the expansion of case management and child care services

Presentation:

- Neal Rackleff, Director, Housing and Community Development Department
- Melody Barr, Administration Manager

## III. Public Comments

Action may be taken on any or all of the above items.

Committee meetings are open to the public.

For information about this committee, contact Jonny Flores 832.393.3015.

## IV. Director’s Comments

Neal Rackleff, Director, Housing and Community Development Department

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

<b>SUBJECT:</b> An Ordinance authorizing a contract between the City of Houston and the Star of Hope Mission providing \$800,000 in Tax Increment Reinvestment Zone funds for the permit fees associated with construction of Star of Hope Mission's Cornerstone Community		<b>Category #</b>	<b>Page</b> 1 of 1	<b>Agenda Item #</b> <i>I.A.</i>
<b>FROM:</b> Neal Rackleff, Director Housing and Community Development Department		<b>Origination Date</b> 8/24/2015	<b>Agenda Date</b>	
<b>DIRECTOR'S SIGNATURE:</b>		<b>Council District affected:</b> D		
<b>For additional information contact:</b> Roxanne Lawson Phone: 832-394-6282		<b>Date and identification of prior authorizing Council action:</b>		
<b>RECOMMENDATION:</b> Approval of an Ordinance authorizing an Agreement between the City of Houston and the Star of Hope Mission providing \$800,000 in Tax Increment Reinvestment Zone funds for the permit fees associated with construction of Star of Hope's Cornerstone Community				
<b>Amount of Funding:</b> \$800,000.00			<b>Finance Budget:</b>	
<b>SOURCE OF FUNDING:</b> <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund <input checked="" type="checkbox"/> Other <b>Tax Increment Reinvestment Zone Affordable Housing Funds</b>				
<b>SPECIFIC EXPLANATION:</b> <p>The Housing and Community Development Department requests Council approve a contract between the City and the Star of Hope Mission providing \$800,000 of Tax Increment Reinvestment Zone funds. Funding will be used for the permit fees for construction of Star of Hope's Cornerstone Community.</p> <p>The Star of Hope Mission is constructing a new campus, the Cornerstone Community located at 2575 Reed Road, which will house 600 women and families in a walkable environment. In addition to housing, Cornerstone Community will offer healthcare services provided by Harris Health and employment readiness assistance through WorkFaith Connection. These services will increase access to medical care, childcare, and recovery services for residents of the campus. The community will also offer educational and personal growth opportunities for all ages.</p> <p>The current cost estimate for the project is \$58,700,000. Star of Hope is in the midst of a \$50,000,000 capital campaign and anticipates the sale of the existing Women and Family Emergency Shelter at 419 Dowling Street to generate \$5,000,000. The remaining gap will be funded by additional contributions, in-kind donations and/or debt.</p> <p>This item was reviewed by the Housing and Community Affairs Committee on September 15, 2015.</p> <p>NR: APM: SM</p> <p>Cc: City Attorney Mayor's Office City Secretary Finance Department</p>				
<b>REQUIRED AUTHORIZATION</b>				
<b>Finance Department Director:</b>		<b>Other Authorization:</b>		<b>Other Authorization:</b>

TO: Mayor via City Secretary

**REQUEST FOR COUNCIL ACTION**

<b>SUBJECT:</b> An Ordinance authorizing a contract between the City of Houston and The Men's Center Inc. (d/b/a Recenter), providing \$1,194,206 of Homeless and Housing Bond funds and \$627,087 of Tax Increment Reinvestment Zone funds for construction of a supportive housing facility		<b>Category #</b>	<b>Page</b> 1 of 1	<b>Agenda Item #</b> <i>I.b.</i>
<b>FROM:</b> Neal Rackleff, Director Housing and Community Development Department		<b>Origination Date</b> 8/26/2015	<b>Agenda Date</b>	
<b>DIRECTOR'S SIGNATURE:</b>		<b>Council District affected:</b> D		
<b>For additional information contact:</b> Roxanne Lawson Phone: 832-394-6282		<b>Date and identification of prior authorizing Council action:</b>		
<b>RECOMMENDATION:</b> Approval of an Ordinance authorizing a contract between the City of Houston and The Men's Center Inc. (d/b/a Recenter), providing \$1,194,206 of Homeless and Housing Bonds funds and \$627,087 of Tax Increment Reinvestment Zone funds for construction of a supportive housing facility				
<b>Amount of Funding: \$1,194,206 Homeless and Housing Bonds</b> <b>\$627,087 Tax Increment Reinvestment Zone Funds</b>			<b>Finance Budget:</b>	
<b>SOURCE OF FUNDING:</b> <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund <input checked="" type="checkbox"/> Other				
<b>Homeless and Housing Bond and Tax Increment Reinvestment Zone Affordable Housing Funds</b>				
<b>SPECIFIC EXPLANATION:</b>				
<p>The Housing and Community Development Department requests Council approve a contract between the City and The Men's Center Inc. (d/b/a Recenter), providing \$1,194,206 of Homeless and Housing Bond funds and \$627,087 of Tax Increment Reinvestment Zone funds for construction of a new supportive housing facility to be located at 3809 Main Street.</p> <p>Recenter will construct a five-story, 50,000-square-foot building that will provide supportive housing for very low income men and women recovering from alcoholism and/or drug addiction. The new building will also house Recenter's programs and services which include hot meals for residents and the homeless (currently serving over 100,000 meals annually), the hosting of 40 12-Step meetings weekly, employment assistance, wellness services, and educational guidance and assistance. The upper three floors of the property will house 56 single-occupancy residential units, each 300 square feet with a private bathroom and kitchenette. All residential floors will house a day room and laundry room. For resident use, the facility will include a computer room, terrace and produce garden. There will also be a designated sick room for incoming residents.</p> <p>The new building will include a 1,400-square-foot meeting room that can be divided into two rooms for 12-Step meetings, and a 1,500-square-foot dining room that can serve 100 people at a time. These spaces will allow Recenter to help reach and serve a greater portion of Houston's homeless population.</p> <p>Recenter has a CDBG Disaster Recovery grant for \$9,922,690 from Harris County's Office of Housing and Community Development, and a loan from the Federal Home Loan Bank for \$500,000 towards the total budget of \$12,243,983. The remaining \$1,821,293 is requested from the City Housing and Community Development Department.</p> <p>This item was reviewed by the Housing and Community Affairs Committee on September 15, 2015.</p>				
NR: APM: SM				
Cc: City Attorney Mayor's Office City Secretary Finance Department				
<b>REQUIRED AUTHORIZATION</b>				
<b>Finance Department Director:</b>		<b>Other Authorization:</b>		<b>Other Authorization:</b>

<b>SUBJECT:</b> An Ordinance authorizing approval of a Contract between the City of Houston and the Harmony House Inc., providing \$2,700,000 in TIRZ funds for construction of a homeless persons facility at 702 Girard Street		<b>Category #</b>	<b>Page</b> 1 of 1	<b>Agenda Item #</b> <i>I.C.</i>
<b>FROM:</b> Neal Rackleff, Director Housing and Community Development Department		<b>Origination Date</b> 9/3/2015	<b>Agenda Date</b>	
<b>DIRECTOR'S SIGNATURE:</b>		<b>Council District affected:</b> District H		
<b>For additional information contact:</b> Roxanne Lawson Phone: 832-394-6282		<b>Date and identification of prior authorizing Council action:</b>		
<b>RECOMMENDATION:</b> Approval of an Ordinance authorizing a Contract between the City of Houston and the Harmony House Inc., providing \$2,700,000 in TIRZ funds for construction of a homeless persons facility at 702 Girard Street				
<b>Amount of Funding:</b>  \$2,700,000.00			<b>Finance Budget:</b>	
<b>SOURCE OF FUNDING:</b> [ ] General Fund [ ] Grant Fund [ ] Enterprise Fund [ X ] Other  TIRZ Affordable Housings Funds				
<b>SPECIFIC EXPLANATION:</b>				
<p>The Houston Harmony House Inc. seeks \$2,700,000 in TIRZ funds to construct a new facility at 702 Girard Street to provide transitional and permanent housing and supportive services for both unemployed and working men and women who are homeless. The facility will include three buildings totaling 15,500 square feet to serve the very low-income homeless population.</p> <p>Harmony House proposes to operate a drug- and alcohol-free community that will offer homeless persons a stable environment and access to a clinic, case management and training services, concierge and security on a daily basis. Services will also include health and respite care for homeless persons who are too sick to be on the streets but not sick enough to be in a hospital. Frequently, these are individuals just released from a hospital but still having care needs. The new facility will serve an estimated 106 individuals at any given time and will include the city's first respite care beds for women.</p> <p>The Housing and Community Development Department requests approval of the contract between the City of Houston and the Harmony House Inc. Harmony House will utilize \$380,000 of private funds, a \$595,000 bridge loan and \$2,700,000 of TIRZ funds for construction of the new facility.</p> <p>Harmony House has been providing services for Houston's homeless population since 1992. They currently operate four transitional and permanent housing facilities and provide services for over 200 homeless persons annually. The new facility will expand the organization's capacity by approximately 30 percent.</p> <p>This item was reviewed by the Housing and Community Affairs Committee on September 15, 2015.</p>				
NR: APM: SL				
Cc: City Attorney Mayor's Office City Secretary Finance Department				
<b>REQUIRED AUTHORIZATION</b>				
<b>Finance Department Director:</b>		<b>Other Authorization:</b>		<b>Other Authorization:</b>

**SUBJECT:** An Ordinance authorizing a First Contract Amendment to change funding sources in a contract between the City of Houston and SEARCH Homeless Services (SEARCH) for the operation of a housing, case management and support services program for homeless individuals

Category #

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1 of 1

Agenda Item #

II. a.

**FROM:**  
Neal Rackleff, Director  
Housing and Community Development Department

Origination Date

9/2/15

Agenda Date

**DIRECTOR'S SIGNATURE:**Council District(s) affected:  
All

**For additional information contact:** Roxanne Lawson  
Phone: 832-394-6282

Date and identification of prior authorizing  
Council action: 2015-0313

**RECOMMENDATION:** Approval of an Ordinance authorizing a change in funding sources for a contract between the City of Houston and SEARCH Homeless Services for operation of a housing, case management and support services program for homeless individuals

**Amount of Funding:**

Removing - \$394,802.12 – Homeless Housing and Services Program (HHSP)

Adding - \$394,802.12 – TIRZ Affordable Housing Funds

**Finance Budget:****SOURCE OF FUNDING** General Fund Grant Fund Enterprise Fund

Homeless Housing and Services Program (HHSP), Tax Increment Reinvestment Zone

**SPECIFIC EXPLANATION:**

The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment between the City of Houston and SEARCH Homeless Services to replace the funding source of a contract for the operation of a housing, case management and support services program for chronically homeless individuals.

In a prior council action, the city authorized up to \$550,000 in HHSP funds for the operation of a housing, case management and support services program for 155 homeless individuals. The program provides: (1) case management and support services to once chronically homeless individuals housed at various apartment complexes, (2) housing navigator and case management support to guide homeless persons from the streets to permanent housing, and (3) move-in cost assistance to help homeless persons secure available permanent housing. The original contract provides funding for a 12-month period from April 1, 2015 – March 31, 2016.

Due to unpredicted complications, the contract with the State of Texas for HHSP funds expired August 31, 2015. To enable the SEARCH program to continue, HCDD requests authorization to amend the contract to replace unspent HHSP funds with an equal amount of TIRZ Affordable Housing funds. The following table shows the revised funding sources for the 12-month SEARCH contract period:

Funding Source	Service Period	Contract Amount
HHSP	4/1/15 – 8/31/15	\$155,197.88
TIRZ	9/1/15 – 3/31/16	\$394,802.12
<b>Total Contract Amount</b>		<b>\$550,000.00</b>

HCDD conducted a Request for Proposals (RFP) for fiscal year 2015 for Public Services contracts. SEARCH was one of the providers selected.

The Housing and Community Affairs Committee reviewed this item on September 15, 2015.

NR:JN:MNB:RLJ

cc: Legal Department  
Mayor's Office  
City Secretary  
Finance Department

**REQUIRED AUTHORIZATION**

Finance Director:

Other Authorization:

Other Authorization:

<b>SUBJECT:</b> An Ordinance authorizing a First Contract Amendment between the City of Houston and Child Care Council of Greater Houston to change funding sources for the administration and operation of the City's Homeless Services Program	<b>Category</b>	<b>Page</b> 1 of 1	<b>Agenda Item #</b> <i>II.6</i>
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<b>FROM:</b> Neal Rackleff, Director Housing and Community Development Department	<b>Origination Date</b> 9/1/15	<b>Agenda Date</b>
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<b>DIRECTOR'S SIGNATURE:</b>	<b>Council Districts affected:</b> All
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<b>For additional information contact: Roxanne Lawson</b> Phone: 832-394-6282	<b>Date and identification of prior authorizing Council action: 2015-0342</b>
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**RECOMMENDATION:** Approval of an Ordinance authorizing a First Contract Amendment between the City of Houston and Child Care Council of Greater Houston to change funding sources for the administration and operation of the City's Homeless Services Program

<b>Amount of Funding:</b> Removing - \$96,221.20 – HHSP Adding - \$96,221.20 – TIRZ Affordable Housing Funds	<b>Finance Budget:</b>
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**SOURCE OF FUNDING:**       General Fund       Grant Fund       Enterprise Fund

Homeless Housing Services Program (HHSP), Tax Increment Reinvestment Zone (TIRZ)

**SPECIFIC EXPLANATION:**

The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment between the City of Houston and Child Care Council of Greater Houston to replace a funding source for the administration and operation of the Homeless Services Program (HSP).

This program is designed to address the needs of families who are homeless or at risk of becoming homeless. HSP activities include: (1) emergency shelter for individuals, families and victims of domestic violence; (2) food; (3) street outreach; (4) medical and mental health services; (5) assistance in obtaining permanent housing; (6) assistance in obtaining services or benefits; and (7) assistance with short-term rent and utility payments to prevent eviction or termination of services.

In a prior action, the City Council granted Child Care Council up to \$2,022,999 in Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG) and Homeless Housing and Services Program (HHSP) funds to provide services to approximately 2,046 homeless or near homeless individuals. The original contract provides funding for a 12-month period from April 1, 2015 – March 31, 2016.

Due to unpredicted complications, the contract with the State of Texas for HHSP funds expired August 31, 2015. To enable the Homeless Services Program to continue, HCDD requests authorization to amend the contract to replace HHSP funds with an equal amount of TIRZ Affordable Housing funds. The following table shows the revised funding sources for the 12-month Child Care Council contract period:

Funding Source	Funding Period	Amount
Emergency Solutions Grants	4/1/15 – 3/31/16	\$1,367,715.00
CDBG	4/1/15 – 3/31/16	\$555,284.00
HHSP	4/1/15 – 8/31/15	\$3,778.80
TIRZ	9/1/15 – 3/31/16	\$96,221.20
<b>Total Funding</b>		<b>\$2,022,999.00</b>

HCDD conducted a Request for Proposals for FY2015 for ESG Administrative Services. Child Care Council was the selected agency.

This item was presented to the Housing and Community Affairs Committee on September 15, 2015.

NR:JN:MB:RLJ  
cc: City Secretary  
Legal Department  
Finance Department  
Mayor's Office

REQUIRED AUTHORIZATION		
<b>Finance Director:</b>	<b>Other Authorization:</b>	<b>Other Authorization:</b>

<b>SUBJECT:</b> An Ordinance authorizing a Contract Amendment between the City of Houston and Fulton Village Redevelopment Corporation to amend the scope of work and change funding sources for the operation of the Rapid Rehousing Financial Assistance Intermediary	<b>Page</b> 1 of 1	<b>Agenda Item</b> # <i>II.C.</i>
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<b>FROM:</b> Neal Rackleff, Director Housing and Community Development Department	<b>Origination Date</b> 9/02/2015	<b>Agenda Date</b>
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<b>DIRECTOR'S SIGNATURE:</b>	<b>Council District affected:</b> All Districts	
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For additional information contact: Roxanne Lawson Phone: 832-394-6282	<b>Date and identification of prior authorizing Council action:</b> 04/29/2015; 2015-0383	
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**RECOMMENDATION:** Approval of an Ordinance authorizing a Contract Amendment between the City of Houston and the Fulton Village Redevelopment Corporation to amend the scope of work and change funding sources for the operation of the Rapid Rehousing Financial Assistance Intermediary

<b>Amount of Funding:</b> Removing: \$392,107.01 HHSP and \$384,921 ESG; Adding: \$392,107.01 TIRZ	<b>Finance Budget:</b>
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**SOURCE OF FUNDING**                       General Fund                       Grant Fund                       Enterprise Fund

Emergency Solutions Grant (ESG); Homeless Housing and Services Program (HHSP);  
Tax Increment Reinvestment Zone (TIRZ) Affordable Housing Funds

**SPECIFIC EXPLANATION:** The Housing and Community Development Department (HCDD) recommends approval of a Contract Amendment between the City of Houston and Fulton Village Redevelopment Corporation to change the scope of work and funding sources of the Rapid Rehousing Financial Assistance Intermediary (FAI). The FAI helps homeless households achieve immediate and long-term housing stability by providing short- to medium-term rental assistance, rental and utility deposits, and utility payments, as needed.

The City originally granted Fulton Village up to \$782,209 in a combination of Emergency Solutions Grants (ESG) funds and Homeless Housing and Services Program (HHSP) funds. The project scope of work is to manage, report, and oversee available funding dedicated to Rapid Rehousing.

Due to unpredicted complications, the contract with the State of Texas for HHSP funds expired August 31, 2015. HCDD therefore requests Council approval to amend the contract with Fulton Village to replace \$392,107.01 of unspent HHSP funds with \$392,107.01 of TIRZ funds.

Additionally, HCDD seeks approval to amend the scope of work, resulting in a decrease to the overall budget and allowing for deobligation of the \$384,921 of ESG funds. The new scope will reflect the following program services: (1) management of the Houston/Harris County Continuum of Care Rapid Rehousing Collaborative financial assistance funds, and (2) administration of direct rental and utility assistance to approximately 55 Rapid Rehousing clients.

Funding Source	Funding Period	Amount
ESG	4/1/15 – 8/31/15	\$384,921.00
HHSP	4/1/15 – 8/31/15	\$5,180.99
TIRZ	9/1/15 – 3/31/16	\$392,107.01
<b>Total Funding</b>		<b>\$782,209.00</b>

HCDD conducted a Request for Proposals for fiscal year 2015 for ESG and HHSP. Fulton Village was the selected agency. The initial Ordinance authorized a 12-month grant period from May 1, 2015 through April 31, 2016, or until funds have been expended.

This item was reviewed by the Housing and Community Affairs Committee on September 15, 2015.

NR:JN:MNB:KS  
cc: Legal Department  
Mayor's Office  
City Secretary  
Finance Department

<b>REQUIRED AUTHORIZATION</b>		
<b>Finance Director:</b>	<b>Other Authorization:</b>	<b>Other Authorization:</b>



<b>SUBJECT:</b> An Ordinance authorizing a Contract Amendment between the City of Houston and Catholic Charities of the Archdiocese of Galveston-Houston to change the funding source for the operation of the Rapid Rehousing Case Management Intermediary	<b>Page</b> 1 of 1	<b>Agenda Item</b> # <i>II d.</i>
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<b>FROM:</b> Neal Rackleff, Director Housing and Community Development Department	<b>Origination Date</b> 9/02/2015	<b>Agenda Date</b>
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<b>DIRECTOR'S SIGNATURE:</b>	<b>Council District affected:</b> All Districts
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<b>For additional information contact:</b> Roxanne Lawson Phone: 832-394-6282	<b>Date and identification of prior authorizing Council action:</b> 04/15/2015; 2015-0340
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**RECOMMENDATION:** Approval of an Ordinance authorizing a Contract Amendment between the City of Houston and Catholic Charities of the Archdiocese of Galveston-Houston to change the funding source for the operation of the Rapid Rehousing Case Management Intermediary

<b>Amount of Funding:</b> Removing: \$230,611.65 HHSP; Adding: \$230,611.65 TIRZ	<b>Finance Budget:</b>
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**SOURCE OF FUNDING**       General Fund       Grant Fund       Enterprise Fund

**Homeless Housing and Services Program (HHSP)  
Tax Increment Reinvestment Zone(TIRZ) Affordable Housing Funds**

**SPECIFIC EXPLANATION:**

The Housing and Community Development Department (HCDD) recommends approval of a Contract Amendment between the City of Houston and Catholic Charities of the Archdiocese of Galveston-Houston to amend the budget of the Rapid Rehousing Case Management Intermediary (CMI). The CMI helps homeless individuals and families achieve immediate and long-term housing stability by linking them to targeted and mainstream resources available in the community.

The City originally granted Catholic Charities up to \$300,000 in Homeless Housing and Service Program (HHSP) funds for this program. An additional \$200,000 was contributed by United Way to fund a scope of work that includes management and financial oversight of multiple vendor agencies for case management and navigation services for homeless individuals and families.

Due to unpredicted complications, the contract with the State of Texas for HHSP funds expired August 31, 2015. The City therefore requests to amend the contract with Catholic Charities to replace the \$230,611.65 of unspent HHSP funds with \$230,611.65 of TIRZ funds.

Funding Source	Funding Period	Amount
HHSP	4/1/15 – 8/31/15	\$69,388.35
TIRZ	9/1/15 – 3/31/16	\$230,611.65
<b>Total Funding</b>		<b>\$300,000.00</b>

Catholic Charities will deliver the following program services: (1) conduct a Request for Proposals (RFP) process to select providers of Case Management and Housing Navigation services to Rapid Rehousing clients, (2) negotiate contracts with providers, (3) process reimbursement requests, (4) monitor performance and compliance with HUD regulations, and (5) provide technical and management assistance and training.

HCDD conducted a Request for Qualifications for fiscal year 2015 for the Rapid Rehousing Case Management Intermediary utilizing HHSP funding. Catholic Charities was the selected agency. The initial Ordinance authorized a 12-month grant period from April 1, 2015 through March 31, 2016, or until funds have been expended.

This item was reviewed by the Housing & Community Affairs Committee on September 15, 2015.

NR:JN:MNB:KS

cc: Legal Department  
Mayor's Office  
City Secretary  
Finance Department

**REQUIRED AUTHORIZATION**

<b>Finance Director:</b>	<b>Other Authorization:</b>	<b>Other Authorization:</b>
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**SUBJECT:** An Ordinance authorizing a Contract Amendment between the City of Houston and SEARCH Homeless Services to add \$250,000 for the expansion of case management and child care services

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1 of 1Agenda Item  
# *II c.*

**FROM:**  
Neal Rackleff, Director  
Housing and Community Development Department

Origination Date  
9/08/2015

Agenda Date

**DIRECTOR'S SIGNATURE:**Council District affected:  
All Districts

**For additional information contact:** Roxanne Lawson  
Phone: 832-394-6282

Date and identification of prior authorizing Council  
action: 02/18/15; 2015-129

**RECOMMENDATION:** Approval of an Ordinance authorizing a Contract Amendment between the City of Houston and SEARCH Homeless Services to add \$250,000 for the expansion of case management and child care services

**Amount of Funding:**

Adding: \$250,000 - HHSP

**Finance Budget:****SOURCE OF FUNDING** General Fund Grant Fund Enterprise Fund

Homeless Housing and Services Program (HHSP)

**SPECIFIC EXPLANATION:**

The Housing and Community Development Department (HCDD) recommends approval of a Contract Amendment between the City of Houston and SEARCH Homeless Services to increase the budget and scope of work to expand case management and child care services related to clients from the Mobile Outreach and Resource Center Program.

The City originally granted SEARCH up to \$133,618 in Community Development Block Grant (CDBG) funds for this program. An additional \$250,000 Homeless Housing and Services Program (HHSP) grant is requested to fund an expanded scope of work that includes intensive case management services for persons living in supportive housing, as well as child care services. The expanded contract will enable SEARCH to serve an additional 155 unduplicated persons.

Category	Total Contract Amount	(+)	Amended Contract	Percentage
Administration	\$6,294		\$6,294	1.6%
Program Services	\$127,324	\$250,000	\$377,324	98.4%
<b>Total</b>	<b>\$133,618</b>		<b>\$383,618</b>	<b>100%</b>

SEARCH will deliver the following program services funded by HHSP: (1) 90 persons will receive case management and supportive services designed to keep them stably housed; and (2) 65 persons will receive services at the House of Tiny Treasures, of which 25 children will receive early childhood development services. The House of Tiny Treasures also offers training in parenting skills for adults in the program.

This item was reviewed by the Housing & Community Affairs Committee on September 15, 2015.

NR:JN:MNB:MR

cc: Legal Department  
Mayor's Office  
City Secretary  
Finance Department

**REQUIRED AUTHORIZATION****Finance Director:****Other Authorization:****Other Authorization:**