



Housing and Community Affairs Committee

Committee Members

Mike Laster (Chair)
Jerry Davis
David W. Robinson
Richard Nguyen

Robert Gallegos (Vice Chair)
Larry Green
Ed Gonzalez
Dwight A. Boykins

AGENDA

Wednesday, June 24, 2015 2:00 PM
City Hall Chambers

Call to Order/Welcome Remarks – Council Member Mike Laster, Chair

I. Planning and Grants Management

For review and possible authorization:

- a. “Substantial Amendments” to the Budget Pages and/or Project Sheets contained in 2012, 2013, and 2014 Annual Action Plans (All Districts) – An Ordinance authorizing “Substantial Amendments” to the Budget Pages and/or Project Sheets contained in the 2012, 2013, and 2014 Annual Action Plans. Changes include the reallocation of \$1,659,826.26 in CDBG funds and \$1,522,164.00 in HOME funds, the recognition and allocation of unscheduled Program Income of \$1,699,785.85 for CDBG and \$2,132,406.83 for HOME, the addition of a new activity, and a change in the scope of two activities.

Presentation:

- Neal Rackleff, Director, Housing and Community Development Department
- Angela Simon, Senior Staff Analyst

II. Special Items

For review and possible authorization:

- a. Houston Downtown Management District Security Services (All Districts) – An Ordinance authorizing a contract with the Houston Downtown Management District to provide up to \$200,000 for a security services cost-share program with homeless service providers to enhance security and more effectively serve downtown’s homeless population
- b. Houston Downtown Management District Position of Special Assistant (All Districts) – An Ordinance approving a contract not to exceed \$71,600 with the Houston Downtown Management District to fund the position of Special Assistant to the Mayor for Homeless Initiatives

Presentation:

- Neal Rackleff, Director, Housing and Community Development Department
- David Kim, Deputy Assistant Director

III. Flood Relief Update

Presentation:

- Neal Rackleff, Director, Housing and Community Development Department

IV. Public Comments

Action may be taken on any or all of the above items.

Committee meetings are open to the public.

For information about this committee, contact Jonny Flores 832.393.3015.

V. Director’s Comments

Neal Rackleff, Director, Housing and Community Development Department

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

SUBJECT: An Ordinance authorizing "Substantial Amendments" to the Budget Pages and/or Project Sheets contained in the 2012, 2013, and 2014 Annual Action Plans. Changes include the reallocation of \$1,659,826.26 in CDBG funds and \$1,522,164.00 in HOME funds, the recognition and allocation of unscheduled Program Income of \$1,699,785.85 for CDBG and \$2,132,406.83 for HOME, the addition of a new activity, and a change in the scope of two activities.		Category #	Page 1 of 2	Agenda Item # I.a.
FROM : Neal Rackleff, Director Housing and Community Development Department		Origination Date 05/29/15	Agenda Date	
DIRECTOR'S SIGNATURE:		Council District affected: All		
For additional information contact: Stephen Tinnermon Phone: 832-394-6261		Date and identification of prior authorizing Council action:		
RECOMMENDATION: Approval of an Ordinance authorizing "Substantial Amendments" to the Budget Pages and/or Project Sheets contained in the 2012, 2013, and 2014 Annual Action Plans. Changes include the reallocation of \$1,659,826.26 in CDBG funds and \$1,522,164.00 in HOME funds, the recognition and allocation of unscheduled Program Income of \$1,699,785.85 for CDBG and \$2,132,406.83 for HOME, the addition of a new activity, and a change in the scope of two activities.				
Amount of Funding: NO FUNDING REQUIRED			Finance Budget:	
SOURCE OF FUNDING <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund <input type="checkbox"/> Other Community Development Block Grant & HOME Investment Partnerships Grant (Fund 5000)				
SPECIFIC EXPLANATION: In accordance with HUD's Citizen's Participation Plan (CPP) regulations, the City is required to amend components of its Consolidated Plan/Annual Action Plan for a variety of reasons, including when a reallocation of funds increases or decreases the budget of an activity by more than 25%, when a new activity is added, and when the scope of an activity changes.				
(1) Budget Increases/Decreases				
<ul style="list-style-type: none"> a. We are moving CDBG funds from Dangerous Building & Legal Department, Acquisition, and Relocation totaling \$1,659,826.26, to Public Facilities and Improvements/Neighborhood Facilities. b. We are moving HOME funds from Homebuyer Assistance totaling \$1,522,164.00 to Multifamily Development. c. We are recognizing and allocating the receipt of unscheduled Program Income that exceeded the amount estimated in the Program Year 2013 and 2014 Annual Action Plans. The additional CDBG Program Income allows us to increase the budgets for Program Administration, Public Services, and Public Facilities, and to fund a new activity, Interim Assistance. The additional HOME Program Income allows us to increase the budgets for Planning and Administration and Multifamily Development. 				
Changes to the affected budgets are necessary to reallocate funds to meet current funding requests.				
(2) New Activity				
<ul style="list-style-type: none"> a. We are adding a new CDBG activity, Interim Assistance, to support victims of the recent storms and flooding. This change includes funding in the amount of \$543,931.47 from unscheduled Program Income received, as noted above. 				
(3) Change in Scope of an Activity				
<ul style="list-style-type: none"> a. We are adding line items under the existing budgeted activities Economic Development and Multifamily Housing/Development to allow for Program Delivery Costs. The Annual Action Plans for Program Years 2012, 2013, and 2014 did not provide for this, so this addition results in a change in scope for these activities. This change will provide us more flexibility internally in managing our administrative cost caps under the CDBG and HOME grants for the years listed. 				
This item was reviewed by the Housing and Community Affairs Committee on June 24, 2015.				
NR:VC:BS:DS				
Cc: City Secretary, Legal Department, Finance Department, Mayor's Office				
Attachment				
REQUIRED AUTHORIZATION				
Finance Director:		Other Authorization:		Other Authorization:

SUBSTANTIAL AMENDMENT REALLOCATION AND CHANGES SUMMARY

Community Development Block Grant (CDBG) Budget Changes			
Budget Year Amended	Activity	Budget Decrease	Budget Increase
2010	Dangerous Building & Legal Department	\$129,851.27	
2010	Public Facilities and Improvements (Community Facilities) - Unallocated		\$129,851.27
2012	Acquisition	\$1,479,774.99	
2012	Neighborhood Facilities (Public/Private)		\$1,479,774.99
2014	Relocation	\$50,200.00	
2014	Public-Facilities and Improvements (Public/Private)		\$50,200.00
Total HOME Budget Reallocation		\$1,659,826.26	\$1,659,826.26

Home Investment Partnerships Program Grant (HOME) Budget Changes			
Budget Year Amended	Activity	Budget Decrease	Budget Increase
2013	Homebuyer Assistance	\$392,500.00	
2013	Multifamily Development		\$392,500.00
2014	Homebuyer Assistance	\$1,129,664.00	
2014	Multifamily Development		\$1,129,664.00
Total CDBG Budget Reallocation		\$1,522,164.00	\$1,522,164.00

Community Development Block Grant (CDBG) Unscheduled Program Income Allocation with New Activity Added			
Budget Year Amended	Activity	Amount Received	Budget Increase
2013	Unscheduled Program Income	\$134,378.81	
2013	Program Administration		\$26,875.76
2013	Public Services		\$21,500.61
2013	Public-Facilities and Improvements (Public/Private)		\$43,001.22
2013	Interim Assistance (New)		\$43,001.22
2014	Unscheduled Program Income	\$1,565,407.04	
2014	Public-Facilities and Improvements (Public/Private)		\$500,930.25
2014	Program Administration		\$313,081.41
2014	Public Services		\$250,465.13
2014	Interim Assistance (New)		\$500,930.25
Total HOME Budget Reallocation		\$1,699,785.85	\$1,699,785.85

Home Investment Partnerships Program Grant (HOME) Unscheduled Program Income Allocation			
Budget Year Amended	Activity	Amount Received	Budget Increase
2012	Unscheduled Program Income	\$350,946.71	
2012	Multifamily Development Program (with Relocation Assistance)		\$350,946.71
2013	Unscheduled Program Income	\$1,469,148.17	
2013	Planning and Administration		\$135,210.79
2013	Multifamily Development		\$1,333,937.38
2014	Unscheduled Program Income	\$312,311.95	
2014	Planning and Administration		\$19,672.78
2014	Multifamily Development		\$292,639.17
Total HOME Budget Reallocation		\$2,132,406.83	\$2,132,406.83

Change in Scope - New Line Item Added			
Year	Grant	Action Plan Activity	New Line Item
2012	CDBG	Multifamily Acquisition/Rehabilitation/Relocation	Program Delivery
2012	CDBG	Economic Development Assistance Programs	Program Delivery
2013	CDBG	Multifamily Housing	Program Delivery
2013	CDBG	Economic Development	Program Delivery
2013	HOME	Multi-Family Development**	Program Delivery
2014	CDBG	Multifamily Housing	Program Delivery
2014	HOME	Multi-Family Development**	Program Delivery

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

SUBJECT: An Ordinance authorizing a Contract with the Houston Downtown Management District to provide up to \$200,000 for a security services cost-share program with homeless service providers to enhance security and more effectively serve downtown's homeless population		Category #	Page 1 of 2	Agenda Item # II.a.
FROM: Andrew F. Icken, Chief Development Officer		Origination Date	Agenda Date	
DIRECTOR'S SIGNATURE:		Council Districts affected: All		
For additional information contact: Andy Icken Phone: 832-393-1064		Date and identification of prior authorizing Council action: NA		
RECOMMENDATION: The Administration recommends approval of an Ordinance authorizing a Contract with the Houston Downtown Management District to provide up to \$200,000 for a security services cost-share program with homeless service providers to enhance security and more effectively serve downtown's homeless population				
Amount of Funding: Not to Exceed \$200,000.00			Finance Budget:	
SOURCE OF FUNDING: [] General Fund [] Grant Fund [] Enterprise Fund [X] Other Tax Increment Reinvestment Zone Funds (2409)				
SPECIFIC EXPLANATION: <p>The Administration recommends City Council approve an interlocal agreement between the City of Houston and the Houston Downtown Management District (the "District") to provide up to \$200,000 in Homeless and Housing Bond funds for a security services cost-share program with non-profit homeless service providers. The program will allow the service providers to enhance exterior, roving security patrols, enabling them to more efficiently and effectively manage and serve downtown's homeless population.</p> <p>The City has been working with private, public and non-profit stakeholders to create and implement a strategy to more effectively serve the homeless population. This strategy includes the creation and implementation of a homeless transition plan (the "Plan") as part of the Mayor's initiative for ending chronic homelessness in the City by the end of 2015. Successful execution of the Plan requires enhanced security services to effectively manage and serve downtown's homeless population.</p> <p>This agreement will allow the District to contract with one or more homeless services providers to enhance their existing security arrangements. The District and each selected provider will agree to share the costs under certain terms and conditions as set forth in the contract for augmenting these security arrangements.</p> <p>This item was reviewed by the Housing and Community Affairs Committee on June 24, 2015.</p> NR: DK cc: City Secretary Legal Department City Attorney Finance Department				
REQUIRED AUTHORIZATION (WBS No. P-000012)				
Finance Director:		Other Authorization: Neal Rackleff, Director of HCDD		Other Authorization:

TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

SUBJECT: An Ordinance approving a Contract not to exceed \$71,600 with the Houston Downtown Management District to fund the position of Special Assistant to the Mayor for Homeless Initiatives		Category #	Page 1 of 2	Agenda Item # II.6.
FROM: Neal Rackleff, Director Housing and Community Development Department		Origination Date 05/20/15		Agenda Date
DIRECTOR'S SIGNATURE:		Council Districts affected: All		
For additional information contact: Stephen Tinnermon Phone: 832-394-6261		Date and identification of prior authorizing Council action:		
RECOMMENDATION: Approval of a Contract not to exceed \$71,600 with the Houston Downtown Management District to fund the position of Special Assistant to the Mayor for Homeless Initiatives				
Amount of Funding: \$71,600.00				Finance Budget:
SOURCE OF FUNDING: <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund <input checked="" type="checkbox"/> Other Tax Increment Reinvestment Zone Funds (2409)				
SPECIFIC EXPLANATION:				
<p>The Housing and Community Development Department (HCDD) recommends City Council approve a one-year contract in an amount not to exceed \$71,600 of Homeless and Housing Bond funds with the Houston Downtown Management District (the "District") for the services of a Special Assistant to the Mayor for Homeless Initiatives.</p> <p>The City has been working with private, public and non-profit stakeholders to create and implement a strategy to more effectively serve the homeless population. In order to continue the development and execution of this strategy, the District will contract with the Corporation for Supportive Housing (CSH) to provide a Special Assistant to the Mayor for Homeless Initiatives who will work on behalf of the City. Under the contract offered for City Council approval, the City and the District have agreed to share the costs. This amount of funds will pay for half of the total compensation for this person's services on behalf of the City. This individual will continue working with the Mayor, City Council, City Departments and other stakeholders, including private entities and non-profit organizations to carry out a variety of duties such as:</p> <ul style="list-style-type: none"> • Continue identifying opportunities for strategic leadership and defining the most appropriate role(s) for the City • Develop and implement a plan to guide City policies and practices • Develop and implement a strategy to align, leverage and responsibly allocate City resources • Coordinate activity among multiple City departments • Guide the City's participation in ongoing planning activities • Build internal capacity and knowledge of necessary systems, information and practices • Lead interagency collaboration efforts related to development of rapid re-housing strategies, supportive housing and alignment of supportive service resources • Lead other external engagements as requested by the Continuum of Care • Represent the City at external planning and implementation meetings • Serve as a liaison with the business and private funding communities • Manage relationships with outside experts and guide technical assistance activities <p>This item was reviewed by the Housing and Community Affairs Committee on June 24, 2015.</p>				
NR:DK				
Cc: City Secretary Legal Department City Attorney Finance Department				
REQUIRED AUTHORIZATION				
Finance Director:		Other Authorization: Andrew F. Icken		Other Authorization: